

# INTEROFFICE MEMO

То:	Travel Coordinator					COLL	18 33.12	• •
From:	Gary Grief					; ;		,
Date:	June 19, 2018					₩ <u>;</u>		
Re:	Travel Request - AME	NDED					<u></u>	
DATES MODE PURPO of partion	NATION: OF TRAVEL: OF TRAVEL: OSE OF TRAVEL & EXPloipating in lottery industry ummit concludes with a r	Gary Grief Buenos Aires, Argentina November 16-25, 2018 Commercial Airlines  ECTED BENEFITS: To attend the Wy discussions. Travel expenses are renetworking day on November 22, makief will remain in Buenos Aires on pers	eimbursa king Mr. (	ible vi Grief	ia the TLC's WI s normal busine	LA membe ess day of	ership ( return	dues. Th
Regis Airfare Proce Lodgii Meals Mileag	ssing Fee ng s ge ground transfers	\$1,735 \$900	1.21 (N 9.99 5.14 Sir 0.00 9 d da 0.00	ngle r days ays)	oill to WLA efundable fare) rm rate-\$239 @ @ \$100 (Nov. ´	) 6 nts plu: 16-24 – bu		
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- CANGUAKTO

World Lottery Association Lange Gasse 20 P.O. Box CH-4002 Base Switzerland

Telephone +41 61 284 1502 fax +41 61 284 1350 into@world-lotteries.org VAT No. 502 108 MCNIBA SEL

World Lottery Association c/o upto-Quebec 500, rue Sherbrooke Ouest Bureau 2000 Montreai: Ouebec H3A 3G6 Canada

Telephone +1 514 282 0273 Fax +1 514 873 8999 lynne.roiter@ioto-quepec.com

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Expense	ciaim	Torm

PAGE 1 OF 2 - GARY GRIEF

PAGE 1 OF 2 - GARY GRIEF
Purpose/event: World Lottery Summit 2018 / Buenos Aires, Argentina
Date(s): November 16-25, 2018
Name: GARY GRIEF
Expense reimbursement, according to the WLA reimbursement policy (please attach receipts):
Airfare: \$2,014.40 (This amount was previously reimbursed by the WLA).
Registration: \$900 (This amount was directly paid by the WLA).
Other Expenses:
Date Expense Description USD (all expenses listed in USD)  11/16/18 Mileage from personal residence to airport - \$6.90 (dropped off by family member; 12.66 milesX.545; see attached Mapquest calculation)
11/17/18 Taxi from EZE Airport to Hilton Hotel - \$50 (no receipt available)
11/17-22/18 Lodging - \$1,435.02 (only claiming 6 nights; last night on 11/23 was at personal expense)
11/17-22/18 Meals & Incidentals - \$227.66 (see attached receipts, credit card statement and exchange rates used for meal calculations not shown on credit card statement)
11/24/18 Taxi from Hilton Hotel to EZE Airport - \$50 (see attached receipt)
11/25/18 Uber ride from Austin airport to personal residence - \$53.81 (see credit card statement)
TOTAL OTHER EXPENSES USD: \$1,823.39 (USD)
Please transfer the amount to the bank and account below:
Bank name:
Bank address:
Account name (beneficiary): Gary Grief
Account no:
Beneficiary address:
IBAN (if not applicable see below): NA (No IBAN in US)
BIC/Swift address: BOFAUS3N (for USDollars): BOFAUS6S (for foreign currency)



HIADOUARTE.

**World Lottery Association** Lange Gasse 20

P O Box CH-4002 Base. Switzerland

Telephone +41 61 284 1502 Fax +41 61 284 1350 http://www.ntd-iotteries.org vAT No. 502 108 MONTREA OFFICE

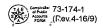
World Lottery Association c/o Loto-Quebec

676 Loto-Guebec 500, rue Sherbrooke Guest Bureau 2006 Montreai, Quebec H3A 3G6 Canada

Telephone +1 514 282 0273 Fax +1 514 873 8999 White roller@ioto-quebec com

Page 2 of 2 - GARY GRIEF

I hereby confirm to have incur	red the above expense	es on WLA business	1
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	The TML	A.	
Claimant's signature:	1000/ 1000		
	Λ		
Authorization:	V		



Kathy

Approval

TRAVEL VOUCHER / FORM 1. Archive reference number 3. Agency name 2. Agency number Current document number **Texas Lottery Commission** 362 5. Effective date (Agency use) 6. Doc date (First date of travel) 7. Doc agency 8. FY 1880 9. Document amount 09/11/17 362 \$ 2,089.25 10. Pay to: 11. Title Gary N. Grief PAID **Executive Director** Austin, TX PAYMENT # 1475130 12 Designated headquarters Austin, TX 13. Texas Identification number 14. AGENCY USE 70025262448PRI DIRECT DEPOSIT / WARRANT 15. SFX APPN FUND COBJ 13009 225 5025 25009 18 7111 \$ 100.00 INVOICE NUMBER MT DUE DATE 001 00100 Executive AGENCY USE 15, SFX PCA COBJ 13009 225 5025 25009 18 7112 \$ 14.10 INVOICE NUMBE AGENCY USE 002 AGENCY USE 15. SFX COBJ AMOUNT 13009 225 5025 25009 18 7114 \$1,679.00 INVOICE NUMBER PMT DUE DATE 003 AGENCY USE 16. Service date (Last date of travel) 17. Description (Agency use only) 9/16/17 \_ All travel conducted for official Texas Lottery business. 18. DISTRIBUTION **AMOUNT** Expense itemization for in-state travel: Fares, Public transportation Air fare Rental car Personal car mileage-This amount comes from the totals in Y for In-State Mileage Total Miles @ (Rate set by Legislature) \$ 0.00 Meals and / or lodging-This amount comes from the totals in J+K (or L, if applicable) fields Hotel Occupancy Tax Parking Description: Incidental expenses (Itemize) Expense itemization for out-of-state travel: Air fare 881.60 -C6A 100.00 Fares, Public transportation Taxi \$ 100.00 Personal car mileage-This amount comes from the totals in Y for Out-of-State Mileage Total 26.35 Miles @ (Rate set by Legislature) \$ 14.10 Meals and / or lodging-This amount comes from the totals in V+W (or X, if applicable) fields \$ 1,679.00 Description: Airport - 6 days @ \$10.50 \$ 63.00 Incidental expenses (Itemize) Travel agent fee - \$11.79 (CBA); Hotel taxes - \$198.15; Baggage fees: \$35.00 \$ 233.15 TOTAL \$ 2,089.25 19. I certify that the expense account shown above is true, correct, and unpaid. Supervisor Date sign here iign Phone (Area code and number) 21. Agency use ≰ign Approval here Title Agency

#### STATE OF TEXAS

Page	2	of	3
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<b>TRAVEL</b>	<b>VOUCHER</b>	/ FORM	CONTINU	ATION
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OUT-OF-STATE MEALS AND LODGING									ACTUAL EXPENSE						
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09/11/17	10	40	a									\$ 64.00	\$ 259.00	\$ 323.00	
09/12/17												\$ 64.00	\$ 259.00	\$ 323.00	
09/13/17												\$ 64.00	\$ 259.00	\$ 323.00	
09/14/17												\$ 64.00	\$ 259.00	\$ 323.00	
09/15/17												\$ 64.00	\$ 259.00	\$ 323.00	
				09/16/17	8	06	р					\$ 64.00		\$ 64.00	
		TOT	AL N	TEALS NO	ON OVI	ERNIG	HT	V.	TOTAL MEALS	S & LODGING	W.	TOTAL ACT	TUAL EXPENSE	x. \$1,679.00	

DATE	Y. INFORMATION REQUIRED BY TEXTRAVEL AND OTHER PERTINENT INFORMATION	TYPE (I or 0)	MILEAGE POINT TO POINT*
09/11/17	From personal residence in Austin, TX to Austin Bergstrom International Airport (ABIA) via personal vehicle (during normal work hours; employee only claiming mileage from Lottery headquarters to ABIA). From ABIA to Portland, OR via commercial airline to attend the North American Association of State and Provincial Lotteries (NASPL) Conference and Multistate Lottery Association (MUSL) meetings.	0	8.58
09/12/17	Attended the NASPL and MUSL meetings.		
09/13/17	Attended the NASPL meeting.		
09/14/17	Attended the NASPL meeting.		

26.35

### **CONTINUATION SHEET**

DATE	Y. INFORMATION REQUIRED BY TEXTRAVEL AND OTHER PERTINENT INFORMATION	TYPE (I or 0)	MILEAGE POINT TO POINT*
09/15/17	Attended the NASPL meeting.		
09/16/17	From Portland, OR to Austin, TX via commercial airline. From ABIA to personal residence via personal vehicle (outside normal work hours). Employee was incorrectly charged \$279/night by hotel. Hotel made an adjustment to the invoice to reflect correct charge of \$259/night plus taxes resulting in \$115.30 credit back to employee (see invoice). Employee claiming the adjusted hotel rate and taxes.	0	17.77
	Taxis from airport - hotel - airport (receipts attached)		
	Employee work hours: M-F, 8a-5p; CBA-Central Billing Account. All of the above travel was official Lottery business related to regulation as mandated by the Texas Lottery Commission. Mileage obtained by Mapquest.		
			***************************************



## INTEROFFICE MEMO

Gary Grief, Executive Director

		<u> </u>
To: Travel Coordinator		OFFIL CON
From: Gary Grief		一 司 八 章 号
Date: August 2, 2017		
Re: Travel Request		(A)
TRAVELER: Gary Grief		
DESTINATION: Portland, OR		
DATES OF TRAVEL: September 11-16,	2017	
MODE OF TRAVEL: Commercial Airlin	ne	
ESTIMATED COSTS: Mileage: Lodging and hotel taxes: Meals: Airfare: Incidentals: Registration Fees:	\$20.00 \$1,497.00 (\$259.00/nt + taxes) \$384.00 \$881.60 (refundable) \$100.00 (travel agent fee; taxi) Comp	
TOTAL:	\$2,882.60	
*Travel expenses are reimbursable by MU	SL.	
EMPLOYEE: JOY Shi	DATE: 8/2//7	
MANAGER:	DATE:	
DIRECTOR:	DATE:	
CONTROLLER: Kathy Me (signature required for out-of-state travel of executive directors: (signature required for out-of-state travel of executive directors)	DATE: 83/1	

#### Name and Mailing Address for Payment:

Texas Lottery Commission PO Box 16630 Austin, TX 78761-6630

#### TRAVEL

Departure	Return	Destination/Purpose	Flight Total	MUSL	PB	
9/11/2017	9/16/2017	Portland	\$881.60	\$440.80	\$440.80	16.1
					AN THE PARTY OF TH	

For per diem M&IE rates see http://www.gsa.gov. For U.S. cities not listed, the current M&IE rate is \$39. First & Last day of Travel is limited to 75% of total day.

Rate for Portland, OR \$64- Exclude MUSL-provided meals using the following breakdown Brkfst - 18%; Lunch - 28%; Dinner 54%.

#### LODGING

End Date	Lodging Description	Invoice	Less Food	Lodging Net	MUSL	PB	 
9/16/2017	Hotel Eastlund	\$1,493.15		\$1,493.15	\$746.58	\$746.58	
	Invoice adjusted to reflect of	orrected roon	n rate of				
	\$259/nt + taxes; Credit card	l was credited	l for differenc	e - <sup>1</sup>			

MEALS	Brkfst	Lunch	Dinner	Dirs Dinner	Per Diem	MUSL	PB		
9/11/2017	\$8.64	\$13.44	\$25.92		\$48.00	\$24,00	\$24.00		
9/12/2017	\$11.52	\$17.92	\$34.56		\$64.00	\$32,00	\$32.00		
9/13/2017	\$11.52	\$0.00	\$34.56		\$46.08	\$23.04	\$23.04		
9/14/2017	\$11.52	\$0.00	\$34.56		\$46.08	\$23.04	\$23.04		
9/15/2017	\$11.52	\$0.00	\$34.56		\$46.08	\$23.04	\$23.04	Hairia (. v	
9/16/2017	\$8.64	\$13.44	\$25.92		\$48.00	\$24,00	\$24.00		

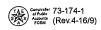
### MISCELLANEOUS

Date	Explanation	Amount	MUSL	PB		
thru 9/16/17	Travel agent fee	\$11.79	\$5.90	\$5,90		
	Mileage from Lottery HQ to airport (8.58mi); airport to					
thru 9/16/17	residence (17.77mi) @.535	\$14.10	\$7.05	\$7.05		
thru 9/16/17	Taxi from airport to hotel; hotel to airport	\$100.00	\$50.00	\$50.00		
thru 9/16/17	Airport parking	\$63.00	\$31.50	\$31.50		
thru 9/16/17	Baggage fee	\$35.00	\$17.50	\$17.50		1. 19. Taylor
			\$0.00	\$0,00		
			\$0,00	\$0.00		
		1965 吳春林縣	\$0.00	\$0:00		
			\$0.00	\$0,00		
			\$0,00	\$0.00		
Totals		\$2,896.88	\$1,448.44	\$1,448.44	\$0.00	\$2,896.88

The undersigned certifies that the above expenses are qualified business expenses.

\$2,896.88

Signature



Approval

TRA	MEL AOUC	HER / FORM	A.						Page _	of
1. Arch	nive reference number	2. Agency number 362	3. Agency name		Texas Lottery C	ommissio	on			Current document number
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10. Pa	Gary N. Grie Austin, TX	f		DAVE.	PAID ENT#169	p647	11. Title	Execu	ıtive Dir	ector
							12 Desi	gnated headquarters A	ustin, T	х
13. Te	xas Identification number		14. AGENCY USE		OCT 20 20		<u> </u>			
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16. Ser	rvice date (Last date of tro	avel) , /11/17 .	17. Description	on (Agency us	**	ducted fo	or offici	al Texas Lottery b	ousiness	5.
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			rom the totals in Y for In-Sta		al		***************************************	set by Legislature)	.535	\$ 0.00
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Ir	ncidental expenses	(Itemize)								
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			om the totals in Y for Out-o from the totals in V+W (or >	×		Miles (	g (Rate	set by Legislature)	.535	\$ 14.10 · \$ 277.00 ·
		cription: Airport - 2								\$ 21.00 -
Ir	ncidental expenses	(Itemize) Travel a	gent fee - \$11.79 (C	BA); Hotel	taxes - \$19.08					\$ 19.08 · ·
10.1.	and if the the off		vn above is true, corr	oot and u	noid			Ţ	TOTAL	\$ 331.18 *
şigr	Claimant	anse account snov	Date	/8-/7	sign	Superviso	r			Date
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		TOT	AL N	IEALS NO	ON OV	ERNIG	HT	V.	TOTAL MEALS	& LODGING	w.	TOTAL ACT	TUAL EXPENSE	X.	\$ 277.00

DATE	Y. INFORMATION REQUIRED BY TEXTRAVEL AND OTHER PERTINENT INFORMATION	TYPE (I or 0)	MILEAGE POINT TO POINT*
10/10/17	From personal residence in Austin, TX to Austin Bergstrom International Airport (ABIA) via personal vehicle (during normal work hours; employee only claiming mileage from Lottery headquarters to ABIA). From ABIA to Des Moines, IA via commercial airline to attend a Multistate Lottery Association (MUSL) meeting.	0	8.58
10/11/17	From Des Moines, IA to Austin, TX via commercial airline. From ABIA to personal residence via personal vehicle (outside normal work hours). Hotel receipt shows Oklahoma Lottery Director, Rollo Redburn's name because hotel reservation was made for two rooms under Mr. Redburn's name. However, Mr. Grief paid for his own hotel room per attached credit card statement.	0	17.77
			·
	Employee work hours: M-F, 8a-5p; CBA-Central Billing Account. All of the above travel was official Lottery business related to regulation as mandated by the Texas Lottery Commission. Mileage obtained by Mapquest.		

26.35



**Travel Coordinator** 

To:

### INTEROFFICE MEMO

Gary Grief, Executive Director

From: Gary Grief		
Date: September 26, 2017		
Re: Travel Request		2
TRAVELER: Gary Grief		OF THE
DESTINATION: Des Moines/Urbandale, Iowa		26
DATES OF TRAVEL: October 10-11, 2017		SEP 26 PM 3: 2
MODE OF TRAVEL: Commercial Airline		22
PURPOSE OF TRAVEL & EXPECTED BENEFITS: (Note: Do not use acronyms or initials, purpose should clause attend a Multistate Lottery Association (MUSL) m	early denote benefit to agency)	10
Meals: \$118.00 Airfare: \$999.60	oill to MUSL (refundable fare) (travel agent fee, airport parking; taxi	i)
TOTAL: \square\\$1,237.6	50	
*Travel expenses are reimbursable by MUSL.  EMPLOYEE:  MANAGER:	DATE: 9/26/17 DATE:	
DIRECTOR:	DATE:	
CONTROLLER: Love of the control of t	DATE: 9/27/17	
(signature required for out-of-state travel only)	DAIE: '/ '//	



Name and Mailing Address for Payment:

Texas Lottery Commission PO Box 16630 Austin, TX 78761-6630

# TRAVEL

MUST	\$999.60	A STATE OF THE STA
Flight Total	\$999.60	
Destination/Purpose	DSM -MUSL meeting	
Return	10/11/2017 DSN	
Departure	10/10/2017	

For per diem M&IE	rates see http://www.gsa.gov. For	or per diem M&IE rates see http://www.gsa.gov. For U.S. cities not listed, the current M&IE rate is \$39. First & Last day of Travel is limited to 75% of total day.
Rate for Des Moines \$59-	ss \$59- Exclude MUSL-provided me	Exclude MUSL-provided meals using the following breakdown Brkfst - 18%: Lunch - 28%: Dinner 54%.
LODGING	•	
End Date	Lodging Description	Invoice Less Food Lodging Net MUSL
10/11/2017	Hilton Garden Inn	\$178.08 \$178.08 \$178.08
	Invoice reflects Rollo Redb	oice reflects Rollo Redburn's name because rooms were reserved under Mr. Redburn's name.
	However, Mr. Grief paid for	/ever, Mr. Grief paid for his own room per attached credit card statement.

10/11/2017 Hilton Garden Inn	i Garden Inn \$178.08 \$178.08 \$178.08 \$178.08 \$178.08 \$2 se reflects Rollo Redburt's name because rooms were reserved index Mr. Redburt's name	1.\$178.08 n's name be	cause rooms	\$178.08 were reserved	\$178.08 Inder Mr. Redhi	Iro's name	
However, Mr	ever, Mr. Grief paid for his own room per attached credit card statement.	is own room	per attached	credit card state	ement.		
MEALS Brkfst	Lunch	Dinner	Dirs Dinner	Per Diem	MUST		
16.7\$	7 \$12.39	MUSE		\$20.36	\$20.36		
26.7\$	7 MUSE	\$23.90		\$31.87	\$31.87		
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SCELLANEOUS	Explanation	Travel Agent fee
MISCELLA	Date	thru 10/11/17

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												\$0.00
												\$0.00
MUSL	\$11.79		\$14.10	\$21.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0,00	\$0:00	\$0.00	\$1,276.80 \$1,276.80
Amount	\$11.79	\$14.10		\$21.00								\$1,276.80
		ustin airport;	•									
		Mileage from Lottery headquarters to Austin airport;	residence									
n	nt fee	m Lottery hea	ort to personal	king								
Explanation	Travel Age	Mileage fro	Austin airpo	Airport park								
Date	thru 10/11/17   Travel Agent fee		thru 10/11/17 Austin airport to personal residence	thru 10/11/17 Airport parking							the state of the s	Totals

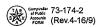
The undersigned certifies that the above expenses are qualified business expenses.

\$1,276.80

Signature Moles Mo



	Public 73-174-1 Public (Rev.4-16/9)									
TRA	AVEL VOUC	HER / FOR	M					Page _	1oi	f3
1. Arch	nive reference number	2. Agency number 362	3. Agency name		Texas Lottery	Commissio	on			ocument number
111	945	5. Effective date (Age	· · · · · · · · · · · · · · · · · · ·	(First date of trave	7. Doc agency	8, FY	9. Document amount		11180	1500
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#### STATE OF TEXAS

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10/24/17	10	35	a									\$ 69.00			\$ 69.00
10/25/17												\$ 69.00			\$ 69.00
10/26/17												\$ 69.00			\$ 69.00
				10/27/17	8	06	р					\$ 69.00			\$ 69.00
	l	TOT	AL N	IEALS NO	ON OV	ERNIG	НТ	V.	TOTAL MEALS	& LODGING	W.	TOTAL ACT	L TUAL EXPENSE	X.	\$ 276.00

DATE	Y. INFORMATION REQUIRED BY TEXTRAVEL AND OTHER PERTINENT INFORMATION	TYPE (I or 0)	MILEAGE POINT TO POINT*
10/24/17	From personal residence in Austin, TX to Austin Bergstrom International Airport (ABIA) via personal vehicle (during normal work hours; employee only claiming mileage from Lottery headquarters to ABIA). From ABIA to Atlanta, GA via commercial airline to attend the Public Gaming Research Institute (PGRI) Expo and attend Multistate Lottery Association (MUSL) meetings.	0	8.58
10/25/17	Attended MUSL meetings and the PGRI Expo.		
10/26/17	Attended the PGRI Expo.  Hotel was direct billed to MUSL. Taxis from airport - hotel - airport.		
10/27/17	From Atlanta, GA to Austin, TX via commercial airline. From ABIA to personal residence via personal vehicle (outside normal work hours). Employee work hours: M-F, 8a-5p; CBA-Central Billing Account. All of the above travel was official Lottery business related to regulation as mandated by the Texas Lottery Commission. Mileage obtained by Mapquest.	0	17.77



### INTEROFFICE MEMO

Gary Grief, Executive Director

To:	Travel Coordinator			
From:	Gary Grief		20	7.
Date:	August 29, 2017	050	II AUG	rii
Re:	Travel Request		29	22
TRAVI	ELER: Gary Grief		T IK	and the second s
DESTI	NATION: Atlanta, GA	<b>20</b> (11)	E 52	* ***
DATES	OF TRAVEL: October 24-28, 2017			
MODE	OF TRAVEL: Commercial Airline			
(Note: I To atte	OSE OF TRAVEL & EXPECTED BENEFITS: On not use acronyms or initials, purpose should clearly denote benefit to agency) and the Public Gaming Research Institute Lottery Expo 2017 for participation in lottery indicates. Mr. Grief will also attend a Multistate Lottery Association (MUSL) Board meeting.	ustry p	resen	tations and
	MATED COSTS:			
Mileage Lodging Meals:	\$20.00 g and hotel taxes: \$1,360.47 (\$284 rate + 16.5% tax per night) \$345.00			
Airfare				
	tals (parking, rent car fuel, etc.): \$200.00 (travel agent fee, airport parking, taxis) COMPLIMENTARY			
	TOTAL: \$2,542.07			
	expenses are reinibursable by MUSL. al lodging expense and Group Program Exception for room rate.  DATE:			
DIREC	TOR:DATE:			
CONTI	ROLLER: Karry Ropha DATE: 8/29/17			
(signatı	re required for out-of-state (rayel only)			
	TIVE DIRECTOR: DATE: 8/50//)  ore required for out-of-state travel only)			
	-			

### Name and Mailing Address for Payment:

Texas Lottery Commission PO Box 16630 Austin, TX 78761-6630

#### TRAVEL

Departure	Return	Destination/Purpose	Flight Total	MUSL	M2G2	
10/24/2017	10/27/2017	ATL Board/M2G2	\$618.60	\$309.30	\$309.30	

For per diem M&IE rates see http://www.gsa.gov. For U.S. cities not listed, the current M&IE rate is \$39. First & Last day of Travel is limited to 75% of total day. Rate for Atlanta =\$69 - Exclude MUSL-provided meals using the following breakdown Brkfst - 18%; Lunch - 28%; Dinner 54%.

#### **LODGING**

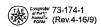
End Date	Lodging Description	Invoice	Less Food Lodging Net	MUSL	M2G2	
	Direct bill to MUSL	\$0.00	\$0.00	\$0.00	\$0.00	

MEALS	Brkfst	Lunch	Dinner	Dirs Dinne	Per Diem	MUSL	M2G2	
10/24/2017	\$9.32	\$14.49	\$0.00		\$23.81	\$11.90	\$11.90	
10/25/2017	\$0.00	\$0.00	\$37.26		\$37.26	\$18.63	\$18.63	
10/26/2017	\$12.42	\$19.32	\$37.26		\$69.00	\$34.50	\$34.50	
10/27/2017	\$9.32	\$14.49	\$27.95		\$51.75	\$25.88	\$25.88	
					\$0.00	\$0.00	\$0.00	
					\$0.00	\$0.00	\$0.00	

#### **MISCELLANEOUS**

Date	Explanation	Amount	MUSL	M2G2		
thru 10/27/17	Taxis -aiport-hotel-airport	\$102.00	\$51.00	\$51.00		
	Travel agent fee (original booking \$11.79 +	-				
thru 10/27/17	change fee \$5.00 to revise return flight)	\$16.79	\$8.40	\$8.40		
thru 10/27/17	Mileage -Lottery HQ-airport-personal reside	ence \$14.10	\$7.05	\$7.05		
thru 10/27/17	Airport parking	\$42.00	\$21.00	\$21.00		
			\$0.00	\$0.00		
			\$0.00	\$0.00		
			\$0.00	\$0.00		
			\$0.00	\$0.00		
			\$0.00	\$0.00		
		ett det 197 oppliciteister Dette er beländer de State (over 1 hang er jans der Auritz (jager), jacopages,	\$0.00	\$0.00		
Totals		\$975.31	\$487.65	\$487.65	\$0.00	\$975.31

The undersigned certifies that the above expenses are qualified business expenses.	<u>\$975.31</u>
Signature	



#### TRAVEL VOUCHER / FORM

	AVEL VOUC	2. Agency number	3. Agency name			····		Page	4. Current document number
		362			-	/ Commission			
le	7192	5. Effective date (Ager	ncy use) 6. Doc date	(First date of travel)	7. Doc agency 362	- 8. FY 7	9. Document amou	int \$ 739.08	-11802615
10. Pa	y to: Gary N. Grie Austin, TX	f	01/	23/18 8	PAI		Title Ex	ecutive Dire	ector
	•			PA	YWENT#	4587-11912	Designated headquarter	rs Austin, T)	(
13. Tex	cas Identification number	-	14. AGENCY US		rtB 14	E 2018			
/	70025262	448PRI		DRE	<del>CT DEPOSI</del>	T/WARRAN	j.		
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5. SFX	APPN	TC	FUND		CA	AY	COBJ		AMOUNT
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	otel Occupancy Ta			÷ .					\$ 29.76
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01/24/18												\$ 64.00	\$ 248.00	\$ 312.0
01/25/18												\$ 32.00		\$ 32.0
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DATE	Y. INFORMATION REQUIRED BY TEXTRAVEL AND OTHER PERTINENT INFORMATION	TYPE (I or 0)	MILEAGE POINT TO POINT*
01/23/18	From personal residence in Austin, TX to San Antonio, TX via personal vehicle to attend the Pollard Global Xchange Client Conference.		
01/24/18	Attended the Conference.		
01/25/18	Attended the Conference. Employee remained in San Antonio after the conference on personal time and expense. Employee is not claiming mileage or parking for this trip.		
01/26/18	Personal Time.		

#### **CONTINUATION SHEET**

DATE	Y. INFORMATION REQUIRED BY TEXTRAVEL AND OTHER PERTINENT INFORMATION	TYPE (I or O)	MILEAGE POINT TO POINT*
01/27/18	Personal Time. From San Antonio, TX to Austin, TX via personal vehicle. g. Group Program. The traveler is using a group program wherein reservations were made through a required source to obtain a particular rate or service.		
	Employee work hours: M-F, 8a-5p; CBA-Central Billing Account. All of the above travel was official Lottery business related to regulation as mandated by the Texas Lottery Commission. Mileage obtained by Mapquest.		



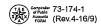
**Travel Coordinator** 

To:

### INTEROFFICE MEMO

Gary Grief, Executive Director

From: Sheila Sanchez	
Date: November 29, 2017	
Re: Travel Request	
TRAVELER: DESTINATION: DATES OF TRAVEL: MODE OF TRAVEL:	Gary Grief San Antonio, TX 1/23/18 – 1/27/18 Personal Vehicle (no expense to State)
Xchange Client Conference i	XPECTED BENEFITS: Gary Grief will be attending the Pollard Global in San Antonio, Texas. The Conference ends on January 25, but Mr. Grief atil January 27 on personal time and expense.
ESTIMATED COSTS:	
Registration Lodging Meals Mileage TOTAL:	\$0.00 complimentary \$496.00 (\$248 x 2 nights) \$160.00 (\$64 x 2 days; \$32 x 1 day) \$0.00 Personal expense \$656.00
EMPLOYEE:	DATE: 11/29/17
MANAGER:	DATE:
DIRECTOR:	DATE:
CONTROLLER: (signature required for out-of-	-state travel only)
EXECUTIVE DIRECTOR: (signature required for out-of-	DATE:



#### TRAVEL VOUCHER / FORM

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1. Archiv	ve reference number	2. Agency number 362	3. Agency name			/ Commissio		9	4. Current do	cument numbe
12	325	5. Effective date (Ager	ncy use) 6. Doc date (First 02/26	-	362	-1	9. Document amount 8 \$ 327.36		1180	3127
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13, Texa	s Identification number	• /	14. AGENCY USE	<u> </u>	<u> </u>	1110		,		
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			ırking 10.50 X 4 day							\$ 42.00
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DATE	Y. INFORMATION REQUIRED BY TEXTRAVEL AND OTHER PERTINENT INFORMATION	TYPE (I or 0)	MILEAGE POINT TO POINT*
02/26/18	From personal residence in Austin, TX to Austin Bergstrom International Airport (ABIA) via personal vehicle (during normal work hours; claiming mileage from headquarters to ABIA only). From ABIA to Des Moines, IA via commercial airline to attend a Multistate Lottery Association (MUSL) Executive Committee meeting.	0	8.58
02/27/18	Attended the MUSL Executive Committee meeting.		
02/28/18	From Des Moines, IA to Portland, OR via commercial airline to meet with Oregon Lottery representatives for an overview of Oregon Lottery operations.		
03/01/18	From Portland, OR to Austin, TX via commercial airline. From ABIA to personal residence via personal vehicle (outside normal work hours). Lodging was directly billed to MUSL	0	17.77 -

#### **CONTINUATION SHEET**

DATE	Y. INFORMATION REQUIRED BY TEXTRAVEL AND OTHER PERTINENT INFORMATION	TYPE (I or 0)	
	Employee work hours: M-F, 8a-5p; CBA-Central Billing Account. All of the above travel was official Lottery business related to regulation as mandated by the Texas Lottery Commission. Mileage obtained by Mapquest.		
			PARA
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**Travel Coordinator** 

To:

# INTEROFFICE MEMO

Gary Grief, Executive Director

From: Gary Grief	
Date: February 14, 2018	
Re: Travel Request	
TRAVELER: Gary Grief	
DESTINATION: Des Moines/Urbandale, IA	& Portland, OR
DATES OF TRAVEL: February 26 – Marc	ch 1, 2018
MODE OF TRAVEL: Commercial Airline	
PURPOSE OF TRAVEL & EXPECTED BE (Note: Do not use acronyms or initials, purpose To attend a Multistate Lottery Association (I Will fly from Des Moines, IA to Portland, Ol overview of Oregon Lottery operations.	
*ESTIMATED COSTS: Mileage: Lodging and hotel taxes: Meals: Airfare: Incidentals: Registration Fees:	\$20.00 Coordinated by MUSL \$246.00(\$59/day in IA for 2 days; \$64/day in OR for 2 days) \( \sqrt{\$1,361.00} \) (refundable fare) \( \sqrt{\$100.00} \) (travel agent fee, airport parking; taxi)
TOTAL:	\$1,727.00
*Travel expenses are reimbursable by MUSI EMPLOYEE:	DATE: 2/19/18
MANAGER:	DATE:
DIRECTOR:	DATE:
CONTROLLER: KADM FOR FOR Signature required for out-of-state travel on EXECUTIVE DIRECTOR:	DATE: 2/14/8
signature required for out-of-state travel onl	y) \

### MUSL EXPENSE CLAIM FORM

\$1,606.22

Total Due Claimant:

The undergigned certifies that the above expenses are qualified business expenses.

Signature Copy of Charles Comescope 3 3122018

\$1,606.22 \$0.00 \$0.00 \$0.00 \$0.00 For per diem M&LE rates see http://www.gsa.gov. For U.S. cities not listed, the current M&LE rate is \$39. First & Last day of Travel is limited to 75% of total day Rate for Des Moines =\$59 Rate for Portland=\$64- Exclude MUSL-provided meals using the following breakdown Brkfst - 18%; Lunch - 28%; Dinner 54%. \$0.00 \$20.36 \$42.48 \$29.44 \$0.00 \$14.36 \$23.58 \$25.00 \$0.00 \$48.00 \$1,361.00 \$0.00 \$0.00 \$0.00 \$42.00 \$1,606.22 MUSL MUSL MUSI MUSI \$0.00 \$42.48 \$29.44 \$1,361.00 \$20.36 \$48.00 \$14.36 \$23.58 \$25.00 Less Food Lodging Net \$42.00 Flight Total \$1,606.22 Per Diem Amount Dirs Dinner AA ticket - \$1100 / United ticket - \$261 Portland, OR for overview of Oregon Mileage (HQ-airport-residence; 26.35 miles x .545) Executive Committee mtg. and to Des Moines, IA to attend MUSL thru 3/1/18 Travel agent booking fees (\$11.79 + \$11.79) \$31.86 \$25.92 MUSL MUSL Destination/Purpose Invoice Dinner Lottery Ops. \$12.39 \$13.44 \$17.92 MUSL Lodging Description Airline baggage fees Lunch thru 3/1/18 Airport parking Explanation 3/1/2018 MISCELLANEOUS \$11.52 \$10.62 \$7.97 Return Brkfst 3/1/2018 MUSI LODGING thru 3/1/18 2/26/2018 2/26/2018 thru 3/1/18 Departure 2/27/2018 2/28/2018 3/1/2018 End Date **Totals MEALS** 

Name and Mailing Address for Payment:

Texas Lottery Commission

PO Box 16630

Austin, TX 78761-6630

TRAVEL



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	chive reference number	2. Agency number 362	3. Agency name	Texa	as Lottery	Commissi	on		4. Current doc	cument numbe
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### STATE OF TEXAS

Page \_\_\_\_2 of \_\_\_3

TRAVEL	. VOUCHER	/ FORM	CONTINUATION	

1. Doc agency 2. Current document number 362 //8035/2

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DATE	Y. INFORMATION REQUIRED BY TEXTRAVEL AND OTHER PERTINENT INFORMATION	TYPE (I or 0)	MILEAGE POINT TO POINT*
04/13/18	Family member drove Mr. Grief from personal residence to Enterprise Rental Car agency (during normal work hours; claiming lesser mileage from Lottery headquarters to Enterprise Rental Car). From Austin, TX to Irving, TX via rental car to attend the Lottery Plaza kick off event at Toyota Music Factory. Lottery employee, Ryan Mindell also rode with Mr. Grief. Overnight lodging at Hyatt Place-Las Colinas.	Ι	.82
04/14/18	From Irving, TX to Austin, TX via rental car. Family member drove Mr. Grief from Enterprise Rental Car agency to personal residence (outside normal work hours).	I	6.1
	Employee work hours: M-F, 8a-5p; CBA-Central Billing Account. All of the above travel was official Lottery business related to regulation as mandated by the Texas Lottery Commission. Mileage obtained from Mapquest and Google Maps (Mr. Grief's new residence address is not yet available on Mapquest).		



## INTEROFFICE MEMO

Gary Grief, Executive Director

To: Travel Coordinator	
From: Gary Grief	
Date: April 10, 2018	
Re: Travel Request	
TRAVELER: Gary Grief	
DESTINATION: Irving, TX	
DATES OF TRAVEL: April 13-14, 2018	
MODE OF TRAVEL: Rental Car	
PURPOSE OF TRAVEL & EXPECTED BE (Note: Do not use acronyms or initials, purpose To attend the Texas Lottery Plaza "Kick Off	
*ESTIMATED COSTS: Mileage: Lodging and hotel taxes: Meals: Rental Car:	\$ \$88.00 plus taxes \$128.00 \$94.19
EMPLOYEE: TOTAL:	\$310.19 DATE: 4-10-18
MANAGER:	DATE:
DIRECTOR:	DATE:
CONTROLLER:	DATE:
(signature required for out-of-state travel only	y)
EXECUTIVE DIRECTOR: (signature required for out-of-state travel only	DATE:



sign

Karny Pema

Approval here

Agencu Approval

#### TRAVEL VOUCHER / FORM Page \_\_\_\_1 of \_\_\_\_ 2. Agency number 1. Archive reference number 3. Agency name **Texas Lottery Commission** 362 6. Doc date (First date of travel) 5. Effective date (Agency use) 7. Doc agency 9. Document amount 05/09/18 ~ 362 18 \$ 336.84 PAID 11. Title Gary N. Grief **Executive Director** PAYMENT # 146068 Austin, TX 12 Designated headquarters Austin, TX 11 IN 07 2018 13. Texas Identification number 14. AGENCY USE 70025262448PRI DIRECT DEPOSIT/WARRANT 13009 225 5025 25009 18 7111 -\$ 137.00 INVOICE NUME 00100 Executive 001 AGENCY USE 15. SF> APPN FUND 13009 225 5025 25009 18 7112 \$8.34 INVOICE NUMBER 002 AGENCY USE 15. SFX APPN FUND PCA AY COBJ AMOUNT 13009 225 5025 25009 18 7114 \$ 160.00 INVOICE NUMBER PMT DUE DATE AGENCY USE 003 AGENCY USE 16. Service date (Last date of travel) 17. Description (Agency use only) 5/11/18 All travel conducted for official Texas Lottery business. 18. DISTRIBUTION **AMOUNT** Expense itemization for in-state travel: Fares, Public transportation Rental car Personal car mileage-This amount comes from the totals in Y for In-State Mileage Total Miles @ (Rate set by Legislature) .545 \$ 0.00 Meals and / or lodging-This amount comes from the totals in J+K (or L, if applicable) fields Hotel Occupancy Tax Parking Description: Incidental expenses (Itemize) Expense itemization for out-of-state travel: Fares, Public transportation Taxi 137.00 - Air fare CBAV \$ 137.00 Personal car mileage-This amount comes from the totals in Y for Out-of-State Mileage Total 15.31 .545 Miles @ (Rate set by Legislature) \$ 8.34 Meals and / or lodging-This amount comes from the totals in V+W (or X, if applicable) fields \$ 160.00 Description: Airport parking 10.50 X 3 days 7 \$31.50 Incidental expenses (Itemize) Travel agent fee (\$11.79) -CBA TOTAL \$ 336.84 19. I certify that the experie account shown above is true, correct, and unpaid. Supervisor Date sign sign here Phone (Area code and number) 21. Agency use

Title

Date

#### STATE OF TEXAS

Page 2 of 3

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TRAVEL VOUCHER / FORM CONTINUATION	362	1100116

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				05/11/18	3	38	р	/				\$ 32.00			\$ 32.00
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		TOT	AL N	IEALS NO	ON OV	ERNIG	HT	V.	TOTAL MEALS	8 & LODGING	W.	TOTAL ACT	UAL EXPENSE	X.	\$ 160.00

DATE	Y. INFORMATION REQUIRED BY TEXTRAVEL AND OTHER PERTINENT INFORMATION	TYPE (I or 0)	MILEAGE POINT TO POINT*
05/09/18	From personal residence in Austin, TX to Austin Bergstrom International Airport (ABIA) via personal vehicle (during normal work hours; claiming mileage from headquarters to ABIA only). From ABIA to Kansas City, MO via commercial airlines to attend a Multistate Lottery (MUSL) Executive Committee meeting. Taxi from airport to hotel.	0	8.58
05/10/18	Attended the MUSL Executive Committee meeting.		
05/11/18	From Kansas City, MO to Austin, TX via commercial airline. From ABIA to personal residence via personal vehicle (during normal work hours; claiming mileage from ABIA to headquarters only). Taxi from hotel to airport.	0	6.73
	Employee work hours: M-F, 8a-5p; CBA-Central Billing Account. All of the above travel was official Lottery business related to regulation as mandated by the Texas Lottery Commission. Mileage obtained by Mapquest.		

\* Show point-to-point breakdown, including intra-city mileage claims

IN-STATE MILEAGE TOTAL

OUT-OF-STATE MILEAGE TOTAL O

15.31



**Travel Coordinator** 

To:

### INTEROFFICE MEMO

Gary Grief, Executive Director

TRAVELER: Gary Grief  DESTINATION: Kansas City, MO  DATES OF TRAVEL: May 9-11, 2018  MODE OF TRAVEL: Commercial Airline  PURPOSE OF TRAVEL & EXPECTED BENEFITS: (Note: Do not use acronyms or initials, purpose should clearly denote benefit to agency) To attend a Multistate Lottery Association (MUSL) Executive Committee meeting.  **ESTIMATED COSTS: Mileage:					
TRAVELER: Gary Grief  DESTINATION: Kansas City, MO  DATES OF TRAVEL: May 9-11, 2018  MODE OF TRAVEL: Commercial Airline  PURPOSE OF TRAVEL & EXPECTED BENEFITS: (Note: Do not use acronyms or initials, purpose should clearly denote benefit to agency) To attend a Multistate Lottery Association (MUSL) Executive Committee meeting.  **ESTIMATED COSTS:  Mileage: \$20.00 Lodging and hotel taxes: Coordinated by MUSL Meals: \$192.00 Airfare: \$753.60 (refundable fare) Incidentals: \$100.00 (travel agent fee, airport parking; taxi)  Registration Fees:  TOTAL: \$1,065.60  *Travel expenses are refinbursable by MUSL.  EMPLOYEE: DATE:  DATE: DATE:  CONTROLLER: OB ALE: DATE:  CONTROLLER: Alexandra Advance of the parking of	From:	Gary Grief			
TRAVELER: Gary Grief  DESTINATION: Kansas City, MO  DATES OF TRAVEL: May 9-11, 2018  MODE OF TRAVEL: Commercial Airline  PURPOSE OF TRAVEL & EXPECTED BENEFITS: (Note: Do not use acronyms or initials, purpose should clearly denote benefit to agency) To attend a Multistate Lottery Association (MUSL) Executive Committee meeting.  *ESTIMATED COSTS:  Mileage: \$20.00 Lodging and hotel taxes: Coordinated by MUSL Mairfare: \$753.60 (refundable fare) Incidentals: \$192.00 Airfare: \$753.60 (refundable fare) Incidentals: \$100.00 (travel agent fee, airport parking; taxi)  *Travel expenses are refinbursable by MUSL.  EMPLOYEE: DATE:  MANAGER: DATE:  CONTROLLER: DATE:  CONTROLLER: DATE: DATE:  DATE: DATE: DATE:  CONTROLLER: DATE:  CONTR	Date:	April 10, 2018			4
DESTINATION: Kansas City, MO  DATES OF TRAVEL: May 9-11, 2018  MODE OF TRAVEL: Commercial Airline  PURPOSE OF TRAVEL & EXPECTED BENEFITS: (Note: Do not use acronyms or initials, purpose should clearly denote benefit to agency) To attend a Multistate Lottery Association (MUSL) Executive Committee meeting.  *ESTIMATED COSTS: Mileage: \$20.00 Lodging and hotel taxes: Coordinated by MUSL Meals: \$192.00 Airfare: \$753.60 (refundable fare) Incidentals: \$100.00 (travel agent fee, airport parking; taxi)  Registration Fees:  TOTAL: \$1,065.60  *Travel expenses are reimbursable by MUSL.  EMPLOYEE: DATE:  DATE: DATE:  CONTROLLER: DATE:  CONTROLLER: DATE: DATE:  CONTROLLER: LOGGING DATE: LOGGING DATE: LOGGING DATE:  CONTROLLER: LOGGING DATE: LOGGING	Re:	Travel Request		2018 C	ार्च च
DESTINATION: Kansas City, MO  DATES OF TRAVEL: May 9-11, 2018  MODE OF TRAVEL: Commercial Airline  PURPOSE OF TRAVEL & EXPECTED BENEFITS: (Note: Do not use acronyms or initials, purpose should clearly denote benefit to agency) To attend a Multistate Lottery Association (MUSL) Executive Committee meeting.  *ESTIMATED COSTS: Mileage: \$20.00 Lodging and hotel taxes: \$192.00 Airfare: \$753.60 (refundable fare) Incidentals: \$100.00 (travel agent fee, airport parking; taxi)  Registration Fees:  TOTAL: \$1,065.60  *Travel expenses are reimbursable by MUSL.  EMPLOYEE: DATE:  DATE: DATE:  CONTROLLER: \$0.00	TRAVI	ELER: Gary Grief			
PURPOSE OF TRAVEL & EXPECTED BENEFITS: (Note: Do not use acronyms or initials, purpose should clearly denote benefit to agency) To attend a Multistate Lottery Association (MUSL) Executive Committee meeting.  *ESTIMATED COSTS: Mileage: Lodging and hotel taxes: Meals: S192.00 Airfare: S753.60 (refundable fare) Incidentals: S100.00 (travel agent fee, airport parking; taxi)  *Travel expenses are reimbur able by MUSL.  EMPLOYEE: DATE: DATE: DIRECTOR: DATE: CONTROLLER: Signature required for out-of-state travel only EXECUTIVE DIRECTOR: DATE: DATE	DESTI	NATION: Kansas City, MO		O P	13.4% 00. A
PURPOSE OF TRAVEL & EXPECTED BENEFITS: (Note: Do not use acronyms or initials, purpose should clearly denote benefit to agency) To attend a Multistate Lottery Association (MUSL) Executive Committee meeting.  *ESTIMATED COSTS: Mileage: \$20.00 Lodging and hotel taxes: Coordinated by MUSL Meals: \$192.00 Airfare: \$753.60 (refundable fare) Incidentals: \$100.00 (travel agent fee, airport parking; taxi)  *Total: \$1,065.60  *Travel expenses are reimbursable by MUSL  EMPLOYEE: DATE:  DATE: DATE:  CONTROLLER: ADMANGER: DATE: DATE:  CIONTROLLER: ADMANGER: DATE: WILL  EXECUTIVE DIRECTOR: DATE: MANAGER: DATE: WILL  DATE: WI	DATES	OF TRAVEL: May 9-11, 2018		WHY CO	7284 144 2
(Note: Do not use acronyms or initials, purpose should clearly denote benefit to agency)  To attend a Multistate Lottery Association (MUSL) Executive Committee meeting.  **ESTIMATED COSTS:  Mileage: \$20.00 Lodging and hotel taxes: Coordinated by MUSL  Meals: \$192.00 Airfare: \$753.60 (refundable fare) Incidentals: \$100.00 (travel agent fee, airport parking; taxi)  Registration Fees:  TOTAL: \$1,065.60  *Travel expenses are reimbursable by MUSL.  EMPLOYEE: DATE:  DATE: DATE:  CONTROLLER: \$0.00	MODE	OF TRAVEL: Commercial Airline		अ	e.
Mileage: Lodging and hotel taxes:  Meals: Meals: S192.00 Airfare: S753.60 (refundable fare) Incidentals: Registration Fees:  TOTAL: S1,065.60  *Travel expenses are reimburgable by MUSL.  EMPLOYEE: DATE: DIRECTOR: DATE: CONTROLLER: Signature required for out-of-state travel only EXECUTIVE DIRECTOR: DATE: D	(Note: I	Do not use acronyms or initials, purpose	should clearly denote benefit to agency)		
*Travel expenses are reimbursable by MUSL.  EMPLOYEE:	Mileage Lodging Meals: Airfare Inciden	e: g and hotel taxes: tals:	Coordinated by MUSL \$192.00 \$753.60 (refundable fare)	)	
EMPLOYEE: DATE: 4/0//8  MANAGER: DATE:  DIRECTOR: DATE:  CONTROLLER: 400 M Part DATE:  Signature required for out-of-state travel only DATE:  EXECUTIVE DIRECTOR: DATE: 4/0/0//8		TOTAL:	\$1,065.60		
	EMPLO MANAO DIREC CONTE (signatu	OYEE:  GER:  TOR:  ROLLER: KADM Ryman  ITIVE DIRECTOR:	DATE: 4/10/18  DATE:  D		



### MUSL EXPENSE CLAIM FORM

\$1,046.87 \$0.00 \$0.00 \$0.00 \$0.00 For per diem M&IE rates see http://www.gsa.gov. For U.S. cities not listed, the current M&IE rate is \$39. First & Last day of Travel is limited to 75% of total day \$0.00 Rate for Kansas City =\$64 - Exclude MUSL-provided meals using the following breakdown Brkfst - 18%; Lunch - 28%; Dinner 54% \$0.00 \$753.60 \$22.08 \$34.56 \$48.00 \$31.50 \$0.00 \$0.00 \$0.00 \$0.00 \$8.34 \$137.00 \$1,046.87 MUSL MUSL MUSL MUSL The undersigned confines that Ap above expenses are qualified business expenses. \$22.08 \$34.56 Less Food Lodging Net \$0.00 \$137.00 \$31.50 \$11.79 \$48.00 \$8.34 \$753.60 \$1,046.87 Flight Total Per Diem Amount Dirs Dinner thru 5-11-18 Mileage (HQ-ABIA-HQ) 15.31miles @.545 \$34.56 MUSL \$25.92 Destination/Purpose Invoice Dinner thru 5-11-18 Airport parking (10.50 @ 3 days) 5/11/2018 KC ComExec thru 5-11-18 Taxis (Airport-Hotel-Airport) \$13.44 \$13.44 MUSL Lodging Description Lunch thru 5-11-18 Travel agent fee Explanation MISCELLANEOUS \$8.64 MUSL \$8.64 Return Brkfst LODGING Direct Billed 5/9/2018 5/10/2018 5/11/2018 Departure 5/9/2018 **Totals** End Date MEALS

Name and Mailing Address for Payment:

Texas Lottery Commission

Austin, TX 78761-6630

TRAVEL

PO Bo 16630

MUSL-ComExec-Kansas City 5-9-18 5/30/2018

Signature

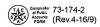
\$1,046.87

Total Due Claimant:



TRAVEL	VOUCHER / FOR	M	De

111/	AAFF AOOC		4:					Р	age	_ of <del></del>
	hivo reference number	2. Agency number 362	3. Agency name	Tex	as Lottery	Commissio	on		4. Curre	ent document number
18	26 25	5. Effective date (Age	· · · · · · · · · · · · · · · · · · ·	(First date of travel) 7.	Doc agency 362	8. FY	9. Docu	ment amount \$ 1,06	54.78	804051
10. Pa	Gary N. Grie Austin, TX	f		PAYMEN	PAIR	036. X	11. Title	Execut	ive Director	
	·			PAYMEN			12 Designated	•	:- TV	
13. Te:	xas Identification number		14. AGENCY US	406	1 0 17 20	18		Au	stin, TX	
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	13009	225	5025	2500	9 - 2	18		111 -	Aiv	\$ 47.00
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001	AGENCY USE		2-30-18	0010	00 Executiv	e				
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002										
	AGENCY USE									
15, SFX	APPN	тс	FUND	PCA		AY		ОВЈ	AM	OUNT
	13009	225	5025	25009	)	18	7	114		\$ 870.50
	INVOICE NUM	BER	PMT DUE DATE	AGENCY USE						
003	AGENCY USE							<u></u>		·
16. Ser	rvice date (Last date of tra	avel) 16/18 <b>–</b>	17. Des	cription (Agency use onl	•	nducted fo	r official Tev	as Lottery bu	sinoss	<del></del>
18. D	ISTRIBUTION			7.1	- Craver cor	- Iducted 10	1 Official Tex	as Lottery Du		AMOUNT
	xpense itemizatio	on for in-state tra	vel:							WOON
	ares, Public transp			Air fare		Rental car				
	ersonal car mileag leals and / or lodgi					Miles @	(Rate set by	Legislature) .	545	\$ 0.00
	lotel Occupancy Ta		TOTH THE TOTALS IN J+A	(ог L, іг арріісаріе) теіds						
Р	arking Des	cription:								
In	ncidental expenses	(Itemize)								
E	xpense itemizatio	n for out-of-state	e travel:							
F	ares, Public transp	ortation Taxi	47.00 -	Air fare CBA		Rental car				\$ 47.00°.
	ersonal car mileag					Miles @	(Rate set by	_egislature)	545	\$ 12.48
	leals and / or lodging arking Description	ng- <i>This amount comes</i> cription: Airport pa			<u> </u>					\$ 870.50 ° \$ 31.50 °
	ncidental expenses				es - \$103.30	)				\$ 103.30
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10 1 -	certify that the expe	ansed Brown An.	ve above is true	correct and unnet	4			ТО	TAL	\$ 1,064.78
sign	Claimant	2/ M	Date	31//X	sign here	Supervisor			Date	· · · · · · · · · · · · · · · · · · ·
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22 A	gency sign	<i>v</i> —	+	~~~ *10/1	Title			1	Date	
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#### STATE OF TEXAS

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Page		Of	Т

TRAVEL VOUCHER	R/FORM	CONTINU	JATION
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Doc agency
 2. Current document number

362

15. SFX FUND PCA APPN AY \$ 134.80 7115 -13009 225 5025 25009 18 INVOICE NUMBER PMT DUE DATE AGENCY USE 004 AGENCY USE 15. SFX APPN FUND COBJ AMOUNT INVOICE NUMBER PMT DUE DATE AGENCY USE AGENCY USE APPN FUND COBJ 15. SFX AMOUNT INVOICE NUMBER PMT DUE DATE AGENCY USE AGENCY USE 15. SFX FUND AMOUNT INVOICE NUMBER PMT DUE DATE AGENCY USE AGENCY USE 15. SFX APPN TC FUND PCA ΑY COBJ INVOICE NUMBER PMT DUE DATE AGENCY USE AGENCY USE 15. SFX FUND ΑY COBJ AMOUNT INVOICE NUMBER AGENCY USE AGENCY USE COBJ 15, SFX APPN FUND PCA ΑY AMOUNT INVOICE NUMBER PMT DUE DATE AGENCY USE AGENCY USE 15. SFX FUND APPN PCA AY COBJ AMOUNT INVOICE NUMBER PMT DUE DATE AGENCY USE AGENCY USE

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Date	Hour	Min.	m.	Date	Hour	Min.	m.	not to exceed \$36	exceed Maximum Rate	exceed Maximum Rate	1	Meals	Lodging	TOTAL
17.0									***************************************					
		TOT	AL M	IEALS N	LI	ERNIG	нт	J.	TOTAL MEALS	S & LODGING	K.	TOTALAC	TUAL EXPENSE	1

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05/14/18	5	15	Α									\$ 69.00	\$ 349.00		\$ 418.00
05/15/18												\$ 69.00	\$ 349.00		\$ 418.00
				05/16/18	5	15	p_					\$ 34.50			\$ 34.50
						ļ	<u> </u>								
												-			······································
		тот	AL N	EALS NO	IVO NC	ERNIG	НТ	V.	TOTAL MEALS	& LODGING	w.	TOTAL ACT	L TUAL EXPENSE	Х.	\$ 870.50

DATE	Y. INFORMATION REQUIRED BY TEXTRAVEL AND OTHER PERTINENT INFORMATION	TYPE (I or 0)	MILEAGE POINT TO POINT*
05/14/18	From personal residence in Austin, TX to Austin Bergstrom International Airport (ABIA) via personal vehicle (outside normal work hours). From ABIA to Washington, DC via commercial airlines to attend La Fleur's LotMKT Conference. (actual conference name) Taxi from airport to hotel.	0	11.5
05/15/18	Attended the La Fleur's Conference.		
05/16/18	From Washington, DC to Austin, TX via commercial airlines. From ABIA to personal residence via personal vehicle (outside normal work hours).  Taxi from hotel to airport.	0	11.4
	Employee work hours: M-F, 8a-5p; CBA-Central Billing Account. All of the above travel was official Lottery business related to regulation as mandated by the Texas Lottery Commission. Mileage obtained by Google Maps (used Google Maps to show mileage for residence-ABIA-residence because		

22.9

### **CONTINUATION SHEET**

DATE	Y. INFORMATION REQUIRED BY TEXTRAVEL AND OTHER PERTINENT INFORMATION	TYPE (I or 0)	MILEAGE POINT TO POINT*
	employee's new residence address is not yet available via Mapquest).		
*			
		-	
	:		



Gary Grief, Executive Director

Alfonso D. Royal III, Charitable Bingo Operations Director

To: Travel Coordinator				3
From: Gary Grief		O <sup>CC</sup>		
Date: March 8, 2018	•	25	## -8	11587 CO W452
Re: Travel Request			II to	3
TRAVELER: Gary Grief		四三	<u>등</u>	- 164 - 174 - 174
DESTINATION: Washington, DC			ပ	
DATES OF TRAVEL: May 14-16, 2018	3			
MODE OF TRAVEL: Commercial Air	line			
PURPOSE OF TRAVEL & EXPECTED (Note: Do not use acronyms or initials, purpose should clear To attend La Fleur's LotMKT Trends C discussions.		stry pre	sentat	ions and
ESTIMATED COSTS:				
Mileage:	\$25.00			
Lodging:	*\$801.30 (\$349 rm rate + plus taxes)			
Meals:	\$207.00			
Airfare:	\$635.00 (Refundable) /			
Taxi/Shuttle:	\$100.00			
Incidentals:	\$100.00 (travel agent fee; airport parking)			
Registration Fees:	Waived			
TOTAL:	\$1,868.30 ~			
*Actual lodging expense/and Croup Pro	gram Exception for room rate			
EMPLOYEE:	DATE: 3/8/18			
manager:	DATE:			
DIRECTOR:	DATE:			
controller: Kathy Pop	DATE: 3/8/18			
(signature required for out-of-state trave	3/8/18			
EXECUTIVE DIRECTOR: (signature required for out-of-state type)	DATE: / //			





362   Texas Lottery Commission	AMOUNT \$ 49.47
10. Pay to:   Gary N. Grief   Austin, TX	AMOUNT \$ 389.5
Service Number   Part Due Date   Agency Use	AMOUNT \$ 389.5
12 Designated headquarters   Austin, TX   Austin, TX   Austin, TX   Austin, TX   Austin, TX   Appn   TC   FUND   PCA   AV   COBJ   AGENCY USE   APPN   TC   FUND   PCA   AV   COBJ   AGENCY USE   AUSTIN   AUSTI	AMOUNT \$ 389.5
14. AGENCY USE	\$ 389.5
14. AGENCY USE	\$ 389.5
SEX   APPN   TC   FUND   PCA   AY   COBJ	\$ 389.5
13009	\$ 389.5
NVOICE NUMBER	AMOUNT
13009   225   5025   25009   18   7105	
AGENCY USE  SEX APPN TC FUND PCA AY COBJ  13009 225 5025 25009 18 7105 7  INVOICE NUMBER PMT DUE DATE AGENCY USE  36EX APPN TC FUND PCA AY COBJ  13009 225 5025 25009 18 7135 7  INVOICE NUMBER PMT DUE DATE AGENCY USE  37 AGENCY USE  Service date (Last date of travel)  AGENCY USE  17. Description (Agency use only)  All travel conducted for official Texas Lottery business.  DISTRIBUTION	
13009   225   5025   25009   18   7105	
13009   225   5025   25009   18   7105	
INVOICE NUMBER PMT DUE DATE AGENCY USE  SEX APPN TC FUND PCA AY COBJ  13009 225 5025 25009 18 7135 1NVOICE NUMBER PMT DUE DATE AGENCY USE  Service date (Last date of travel) 6/8/18 17. Description (Agency use only) 6/8/18 All travel conducted for official Texas Lottery business.  DISTRIBUTION	\$ 49.47
AGENCY USE    SEX	
AGENCY USE  SEX APPN TC FUND PCA AY COBJ  13009 225 5025 25009 18 7135  INVOICE NUMBER PMT DUE DATE AGENCY USE  33  AGENCY USE  17. Description (Agency use only)  6/8/18  All travel conducted for official Texas Lottery business.  DISTRIBUTION	
13009 225 5025 25009 18 7135  INVOICE NUMBER PMT DUE DATE AGENCY USE  AGENCY USE  17. Description (Agency use only)  6/8/18  All travel conducted for official Texas Lottery business.  DISTRIBUTION	
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13009 225 5025 25009 18 7135  INVOICE NUMBER PMT DUE DATE AGENCY USE  AGENCY USE  17. Description (Agency use only)  6/8/18  All travel conducted for official Texas Lottery business.  DISTRIBUTION	
Service date (Last date of travel) 6/8/18  17. Description (Agency use only) All travel conducted for official Texas Lottery business. DISTRIBUTION	AMOUNT \$ 14.52
Service date (Last date of travel)  6/8/18  17. Description (Agency use only)  All travel conducted for official Texas Lottery business.  DISTRIBUTION	Ş 14.5∡
Service date (Last date of travel)  6/8/18  17. Description (Agency use only)  All travel conducted for official Texas Lottery business.  DISTRIBUTION	
6/8/18 All travel conducted for official Texas Lottery business.  DISTRIBUTION	
6/8/18 All travel conducted for official Texas Lottery business.  DISTRIBUTION	
DISTRIBUTION	
	•
	AMOUNT
Expense itemization for in-state travel:  Fares, Public transportation Taxi Air fare Rental car CBA	
Personal car mileage-This amount comes from the totals in Y for In-State Mileage Total Miles @ (Rate set by Legislature) .545	\$ 0.00
Meals and / or lodging-This amount comes from the totals in J+K (or L, if applicable) fields	\$ 389.50
Hotel Occupancy Tax Parking Description: /	\$ 14.52
Incidental expenses (Itemize) Hotel local tax \$26.62; Gas for rental car \$22.85	\$ 49.47
2. Control of the con	→ 45.4/
Expense itemization for out-of-state travel:	
Fares, Public transportation Taxi Air fare Rental car	
Personal car mileage-This amount comes from the totals in V for Out-of-State Mileage Total  Miles @ (Rate set by Legislature) .545  Meals and / or lodging-This amount comes from the totals in V+W (or X, if applicable) fields	\$ 0.00
Parking Description:	
Incidental expenses (Itemize)	
I certify that the expense account shown above is true, correct, and unpaid.	C 452 40
Claimant	\$ 453.49
	\$ 453.49
Contact Indine   Phone (Area code and number) 21. Agency use	\$ 453.49
Agency sign Date	\$ 453,49
Aboroval here  To sign  Date	

		ALO A	עאוו	LODGIN	G								ACTUAL EVEN	JOE
a. He	Leave adqua			B. He	Arrive adqua			C. Meals non-overnight	D. Meals not to	E. Lodging not to	F. TOTAL	G.	ACTUAL EXPE	I.
Date	Hour	Min.	m.	Date	Hour	Min.	m.	not to exceed \$36	exceed Maximum Rate	exceed Maximum Rate	1	Meals	Lodging	TOTAL
6/06/18	3	30	р									\$ 59.00	\$ 121.00	\$ 180.00
6/07/18												\$ 59.00	\$ 121.00	\$ 180.00
				06/08/18	1	45	Р					\$ 29.50		\$ 29.50
							_					<u> </u>		
		TOT	A I N	MEALS NO	N OV	EDNIC	шт		TOTAL MEALS	S R L ODGING		TOTAL ACT	TUAL EXPENSE	L. \$ 389 <b>.</b> 50

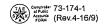
M.	Leave	<del></del>		N.	Arrive	<del></del>		O. Meals	P. Meals	Q. Lodging	R.	-	ACTUAL EXPE	NSE	
	eadqua				eadqua			non-overnight not to	not to exceed	not to exceed	TOTAL	s. Meals	T. Lodging	U. TOTAL	
Date	Hour	Min.	m.	Date	Hour	Min.	m.	exceed \$36	Maximum Rate	Maximum Rate			Louging	101/12	
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		TOT	AL N	IEALS N	ON OVE	ERNIG	HT	V.	TOTAL MEALS	& LODGING	W.	TOTAL AC	TUAL EXPENSE	×	

DATE	Y. INFORMATION REQUIRED BY TEXTRAVEL AND OTHER PERTINENT INFORMATION	TYPE (I or 0)	MILEAGE POINT TO POINT*
06/06/18	Mr. Grief was provided a courtesy ride to Enterprise Rental Car agency. From Austin, TX to Houston, TX via rental car to attend the Houston Texans Partner Summit. Lottery employees, Dale Bowersock and Heidi Moreno also rode with Mr. Grief. Overnight lodging at Hilton Americas.		
06/07/18	Attended the Houston Texans Partner Summit.		
06/08/18	Attended the Houston Texans Partner Summit. From Houston, TX to Austin, TX via rental car. Courtesy ride provided from Enterprise to Lottery headquarters.		
	Employee work hours: M-F, 8a-5p; CBA-Central Billing Account. All of the above travel was official Lottery business related to regulation as mandated by the Texas Lottery Commission. Mileage obtained from Mapquest.		



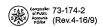
Gary Grief, Executive Director Ed Rogers, Acting Charitable Bingo Operations Director

To: Travel Coordinator	
From: Gary Grief	
Date: May 15, 2018	
Re: Travel Request	
TRAVELER: Gary Grief	
DESTINATION: Houston, TX	
DATES OF TRAVEL: June 6-8, 2018	
MODE OF TRAVEL: Rental Car	
PURPOSE OF TRAVEL & EXPECTED (Note: Do not use acronyms or initials, purpose should clear To attend the Houston Texans Partner Su	
ESTIMATED COSTS:	
Mileage:	\$20.00
Lodging:	\$283.14 plus taxes (\$121.00 plus taxes/nt @ 2 nights)
Meals:	\$177.00
Rental Car:	\$141.28 (direct bill)
Incidentals:	\$100.00 (parking; gas)
TOTAL:	\$721.42
EMPLOYEE:	DATE: 5/17/8
X X	
manager:U	DATE:
DIRECTOR:	DATE:
CONTROLLER:	DATE:
CONTROLLER:	only)
EXECUTIVE DIRECTOR:	DATE:
signature required for out-of-state travel	only)



#### TRAVEL VOUCHER / FORM

1. Archive reference number 2. Agency number 3. Agency name **Texas Lottery Commission** 362 6. Doc date (First date of travel) 5. Effective date (Agency use) 7. Doc agency 18 06/10/18 7 362 \$ 941.44 PAID 11. Title Gary N. Grief PAYMENT # 22/3935 **Executive Director** Austin, TX 12 Designated headquarters Austin, TX 14. AGENCY USE 13. Texas Identification number DIRECT DEPOSIT / WARRANT 70025262448PRI совј 15. SFX APPN 225 5025 25009 18 7111 \$ 580.59 13009 INVOICE NUMBER 00100 Executive 001 AGENCY USE AMOUNT 15. SFX APPN 5025 25009 225 18 7112 13009 \$ 13.35 INVOICE NUMBER PMT DUE DATE 002 AGENCY USE 15. SFX APPN TC FUND PCA AY COBJ AMOUNT 5025 25009 18 13009 225 7114 \$ 295.00 INVOICE NUMBE PMT DUE DATE AGENCY USE 003 AGENCY USE 16. Service date (Last date of travel) 17. Description (Agency use only) 6/14/18 ~ All travel conducted for official Texas Lottery business. 18. DISTRIBUTION **AMOUNT** Expense itemization for in-state travel: Fares, Public transportation Rental car Miles @ (Rate set by Legislature) .545 Personal car mileage-This amount comes from the totals in Y for In-State Mileage Total \$ 0.00 Meals and / or lodging-This amount comes from the totals in J+K (or L, if applicable) fields Hotel Occupancy Tax Parking Description: Incidental expenses (Itemize) Expense itemization for out-of-state travel: 580.59 Fares, Public transportation \$ 580.59 Miles @ (Rate set by Legislature) .545 Personal car mileage-This amount comes from the totals in Y for Out-of-State Mileage Total \$ 13.35 Meals and / or lodging-This amount comes from the totals in V+W (or X, if applicable) fields \$ 295.00 Description: Airport parking 10.50 X 5 days \$ 52.50 Incidental expenses (Itemize) Travel agent fee (\$11.79) -CBA TOTAL \$ 941,44 rise acadunt shown above is true, correct, and unpaid. 19. I certify that the e Supervisor Date sign here Phone (Area code and number) 21. Agency use here Approval Agency sian Approva



#### STATE OF TEXAS

Page \_\_\_\_2 of \_\_\_4

1. Doc agency	2. Current document number

362

TRAVE	EL VC	OUCHER A	/ FORM	CONT	[INU/	ATION
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15. SFX APPN FUND 13009 225 5025 25009 18 7115 \$ 52.50 INVOICE NUMBER PMT DUE DATE AGENCY USE 004 AGENCY USE 15. SFX APPN AMOUNT INVOICE NUMBER PMT DUE DATE AGENCY USE AGENCY USE 15. SFX APPN COBJ AMOUNT INVOICE NUMBER PMT DUE DATE AGENCY USE AGENCY USE FUND PCA 15. SFX APPN COBJ AMOUNT INVOICE NUMBER PMT DUE DATE AGENCY USE AGENCY USE PCA 15. SFX APPN TC FUND COBJ AMOUNT INVOICE NUMBER PMT DUE DATE AGENCY USE AGENCY USE 15. SFX APPN FUND PCA COBJ AMOUNT INVOICE NUMBER PMT DUE DATE AGENCY USE AGENCY USE APPN FUND PCA 15. SFX ΑY COBJ AMOUNT INVOICE NUMBER PMT DUE DATE AGENCY USE AGENCY USE 15. SFX APPN PCA COBJ FUND AY AMOUNT INVOICE NUMBER PMT DUE DATE AGENCY USE AGENCY USE

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		TOT	AL N	IEALS N	IVO NC	ERNIG	HT	J.	TOTAL MEALS	& LODGING	K.	TOTAL AC	TUAL EXPENSE	L.	

OUT-O	-STA	ГЕ МЕ	ALS	AND LC	DGIN	G							ACTUAL EXPE	UCE		
м. Не	Leave adqua			N. He	Arrive adqua			O. Meals non-overnight	P. Meals not to	Q. Lodging not to	R. TOTAL	S.	S.   T.		U.	
Date	Hour	Min.	m.	Date	Hour	Min.	m.	not to exceed \$36	exceed Maximum Rate	exceed Maximum Rate		Meals	Lodging		TOTAL	
06/10/18	5	30	a									\$ 59.00			\$ 59.00	
06/11/18												\$ 59.00		l	\$ 59.00	
06/12/18												\$ 59.00			\$ 59.00	
06/13/18												\$ 59.00			\$ 59.00	
	· ·····			06/14/18	10	20	р					\$ 59.00			\$ 59.00	
									<u> </u>							
		TOT	AL N	MEALS NO	IVO NC	ERNIG	НТ	V.	TOTAL MEALS	S & LODGING	w.	TOTAL ACT	TUAL EXPENSE	X.	\$ 295.00	

DATE	Y. INFORMATION REQUIRED BY TEXTRAVEL AND OTHER PERTINENT INFORMATION	TYPE (I or 0)	MILEAGE POINT TO POINT*
06/10/18	From personal residence in Austin, TX to Austin Bergstrom International Airport (ABIA) via personal vehicle (outside normal work hours). From ABIA to Portland, ME via commercial airlines to attend the North American Association of State & Provincial Lotteries (NASPL) Directors' Meeting and to attend Multistate Lottery Association (MUSL) meetings. Overnight lodigng direct billed to MUSL.	, 0	11.9 🖈
06/11/18	Attended the NASPL Directors' Meetings.		
06/12/18	Attended the NASPL Directors' Meetings.		
06/13/18	Attended the NASPL Directors' Meetings.		

### CONTINUATION SHEET

DATE .	Y. INFORMATION REQUIRED BY TEXTRAVEL AND OTHER PERTINENT INFORMATION	(I or 0)	MILEAGE POINT TO POINT*
06/14/18	Attended MUSL meetings. Mr Grief's return American Airlines (AA) flight had a "maintenance delay" which would have caused a misconnection and prevented him from returning to Austin on 6/14 as necessary for scheduling reasons. There were no other available flight options on AA. As a result, Mr Grief cancelled his return flight on AA and booked a one-way return flight on Southwest Airlines (SW)		
	while at the airport. Mr Grief submitted a refund request from AA for the return flight and a refund of \$217.47 was refunded back to the Texas Lottery's direct billed travel card by AA. Mr Grief's credit card statement is attached to show the cost of the SW flight (\$580.59) for which he is now requesting reimbursement.		
	From Portland, ME to Austin, TX via commercial airlines. From ABIA to personal residence via personal vehicle (outside normal work hours).	0	12.6
ALL CLOSE ON A	Employee work hours: M-F, 8a-5p; CBA-Central Billing Account. All of the above travel was official Lottery business related to regulation as mandated by the Texas Lottery Commission. Mileage obtained by Google Maps (used Google Maps to show mileage for residence-ABIA-residence because employee's new residence address is not yet available via Mapquest).		**************************************

### Schuhmann, Stacy

From:

Austin, Casey

Sent:

Monday, July 9, 2018 5:01 PM

To:

Directors; Office Of The Controller

Cc:

Sanchez, Sheila; Simpson, MaryBeth

Subject:

Kathy Pyka Out of Office, July 10 - 13th

Kathy Pyka will be out of the office July  $10-13^{th}$ , 2018 While away from the office, Stacy Schuhmann will have signature authority for the Office of the Controller, including jackpot estimation.

Thanks, Casey



**Travel Coordinator** 

To:

# INTEROFFICE MEMO

Gary Grief, Executive Director

Ed Rogers, Acting Charitable Bingo Operations Director

From: Gary Grief	2=
Date: April 19, 2018	
Re: Travel Request	
TRAVELER: Gary Grief	
DESTINATION: Portland, ME	3
DATES OF TRAVEL: June 10-1	4, 2018
MODE OF TRAVEL: Commerci	ial Airline
To attend the North American Ass	ECTED BENEFITS: tials, purpose should clearly denote benefit to agency) sociation of State and Provincial Lotteries (NASPL) e Lottery Association (MUSL) meetings.
	\$20.00 Direct bill to MUSL >\$295.00 -\$838.00 (NON Refundable fare) \$100.00 (travel agent fee, airport parking; taxi)
TOTAL:	\$1,253.00 -
*Travel expenses are reimbursable	e by MUSL
EMPLOYEE:	DATE: 4-19-18
MANAGER:	DATE:
DIRECTOR:	DATE:
controller: Kaphy R (signature required for out-of-state	
· · · · · · · · · · · · · · · · · · ·	y y y
EXECUTIVE DIRECTOR: / (signature required for out-of-state)	DATE: 7/19/10

#### Name and Mailing Address for Payment:

Texas Lottery Commission PO Box 16630 Austin, TX 78761-6630

#### TRAVEL

Departure	Return	Destination/Purpose	Flight Total	MUSL	PB			
6/10/2018	6/14/2018	Portland	\$1,293.82	\$646.91	\$646.91			٦
Mr. Grief's orig	inal American A	irlines (AA) flt cost \$930.70 (receipt						٦
attached). Mr	Grief's return AA	flt had a "maintenance delay" which						
would have ca	used a misconn	ection and prevented him from returning						
1		here were no other available AA flt						
1 '	•	ancelled his AA return flt (refunded	ľ					
		nd receipt) and booked a one-way						1
,		(\$580.59; see attached credit card						
1 '		o Austin on 6/14. Mr. Grief is NOT						
claiming the ar	nount refunded	by AA. (\$930.70 minus \$217.47 plus						
\$580.59=\$1,29	93.82).							
			1			l	1	- 1

For per diem M&IE rates see http://www.gsa.gov. For U.S. cities not listed, the current M&IE rate is \$39. First & Last day of Travel is limited to 75% of total day.

Rate for Portland, ME \$59- Exclude MUSL-provided meals using the following breakdown Brkfst - 18%; Lunch - 28%; Dinner 54%.

\$23.90

#### LODGING

6/14/2018

End Date	Lodging Desc	ription	Invoice	Less Food	Lodging Net	MUSL	PB	
6/14/2018	MUSL				\$0.00	\$0.00	\$0.00	
MEALS	Brkfst	Lunch	Dinner	Dirs Dinner	Per Diem	MUSL	PB	
6/10/2018	\$7.97	\$12.39	MUSL		\$20.36	\$10.18	\$10.18	
6/11/2018	\$10.62	\$16.52	\$31.86		\$59.00	\$29.50	\$29.50	
6/12/2018	\$10.62	\$16.52	\$31.86		\$59.00	\$29.50	\$29.50	
6/13/2018	\$10.62	\$16.52	MUSL		\$27.14	\$13.57	\$13.57	

\$23.90

\$0.00

\$11.95

\$0.00

\$11.95

\$0.00

#### **MISCELLANEOUS**

MUSL

MUSL

Date	Explanation	Amount	MUSL	PB		
thru 6/14/18	Travel agent fee	\$11.79	\$5.90	\$5.90		
thru 6/14/18	Airport parking	\$52.50	\$26.25	\$26.25		
thru 6/14/18	Mileage-personal residence/airport/personal residence	\$13.35	\$6.68	\$6.68		
			\$0.00	\$0.00		
			\$0.00	\$0.00		
			\$0.00	\$0.00		
			\$0.00	\$0.00		
			\$0.00	\$0.00		·
			\$0.00	\$0.00		
			\$0.00	\$0.00		
Totals		\$1.560.86	\$780.43	\$780.43	\$0.00	\$1,560.86

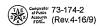
The undersigned certifies that the above expenses are qualified business expenses.

\$1,560.86

Signature



	chive reference number	2. Agency	i	3. Agency name	Tarrates	ton. Comm.!!-		Current document number
	- ord		62 e date (Agend	ey use) 6. Doc date (First		tery Commission	9. Document amount	
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10. P	<sup>Pay to:</sup> Gary N. Grie	f			PAI		1. Title	
	Austin, TX				PAYMENT #_2	276100	EXECUTI 2 Designated headquarters	ve Director
					1111 19	2018		stin, TX
13. Te	exas Identification number			14. AGENCY USE	<u> </u>	711111		
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6 90	ervice date (Last date of tra	woll		147 Description	n (Agency use only)			
0. 00	•	29/18		17. Bescriptio		el conducted for o	fficial Texas Lottery bus	siness.
18. E	DISTRIBUTION							AMOUNT
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	Fares, Public transpo Personal car mileage		Taxi		Air fare	Rental car		145
	Meals and / or lodging					i villes @ (F	Rate set by Legislature) .5	\$ 0.00
	Hotel Occupancy Tax							
	Total Occupancy 1a.	Κ			т аррисаме, пеиз			
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F		ription:			approade news			
F	Parking Desc	cription: (Itemize)		travel:	т ерупсешну тегаз			
F II	Parking Description  Descriptio	cription: (Itemize) n for out ortation	-of-state	136.00 - A	Air fare <b>998, 37-C 3</b>	A Rental car		
F III	Parking Description Descriptio	cription: (Itemize)  In for out Ortation C-This amou	Taxi Tomes fro	136.00 A	Air fare <b>998:37-03</b> State Mileage Total 2		Rate set by Legislature) .5	\$ 136.00 45 \$ 13.35
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AGENCY USE

#### STATE OF TEXAS

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06/26/18	5	00	a									\$ 121.00	\$ 170.00	\$ 291.00	
06/27/18						<u> </u>						\$ 121.00	\$ 170.00	\$ 291.00	
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	l	TOT	AL N	1EALS NO	ON OVI	ERNIG	HT	V.	TOTAL MEALS	S & LODGING	W.	TOTAL ACT	L TUAL EXPENSE	x. \$ 994.00	

DATE	Y. INFORMATION REQUIRED BY TEXTRAVEL AND OTHER PERTINENT INFORMATION	TYPE (I or 0)	MILEAGE POINT TO POINT*
06/26/18	From personal residence in Austin, TX to Austin Bergstrom International Airport (ABIA) via personal vehicle (outside normal work hours). From ABIA to Toronto, Ontario Canada via commercial airline to attend the La Fleur's Innovation Exchange. <u>Taxi from airport to hotel.</u>	0	11.9
06/27/18	Attended the La Fleur's Conference.		
06/28/18	Attended the La Fleur's Conference.		
06/29/18	From Toronto, Ontario Canada to Austin, TX via commercial airlines. From ABIA to personal residence via personal vehicle (outside normal work hours). <u>Taxi from hotel to airport</u> .	o	12.6

### **CONTINUATION SHEET**

	Y. INFORMATION REQUIRED BY TEXTRAVEL	TYPE	MILEAGE
DATE	AND OTHER PERTINENT INFORMATION	(I or O)	
	Employee work hours: M-F, 8a-5p; CBA-Central Billing Account. All of the above travel was official Lottery business related to regulation as mandated by the Texas Lottery Commission. Mileage obtained by Google Maps (used Google Maps to show mileage for residence-ABIA-residence because		
	employee's new residence address is not yet available via Mapquest).		
	Hotel receipt is shown in Canadian currency (CAD). Used .76183031458 for conversion of CAD charges to US Dollar (USD). Conversion determined by dividing actual hotel credit card charge of \$599.37 (USD; see July 9 email showing hotel charge in USD) by hotel charges in CAD. Also, see attached historical exchange rates for CAD to USD.		



Gary Grief, Executive Director

 $Ed\ Rogers,\ Acting\ Charitable\ Bingo\ Operations\ Director$ 

To: Travel Coordinator				
From: Gary Grief				
From. Gary Grici			2019	
Date: April 19, 2018		COFFI	70 20	4
Re: Travel Request		40	<u> </u>	; · · · · · · · · · · · · · · · · · · ·
TRAVELER: Gary Grief			F	무성
DESTINATION: Toronto, Canada		4.3	(3 (3	\$ 5 6
DATES OF TRAVEL: June 26-29, 201	8			r
MODE OF TRAVEL: Commercial Air	line			
PURPOSE OF TRAVEL & EXPECTED (Note: Do not use acronyms or initials, purpose should cle To attend La Fleur's Lottery Innovation discussions.		try pre	esenta	itions and
ESTIMATED COSTS: Mileage: Lodging: Meals: Airfare: Taxi/Shuttle: Incidentals: Registration Fees:	\$20.00 <sub>1</sub> *\$59 <b>2</b> .00 plus taxes (\$249CAD=\$197/night+taxes \$484.00 \$998.00 (NON Refundable) \$100.00 \$100.00 (travel agent fee; airport parking) Waived	<b>s)</b>		
TOTAL:	\$2,29 <i>4</i> .00			
*Actual lodging expense and Group Pro	·			
EMPLOYEE:	DATE: 4-19-18			
MANAGER:	DATE:			
DIRECTOR:	DATE:			
CONTROLLER: Kath Rank (signature required for out-of-state trave	DATE: 4/9/2018			
EXECUTIVE DIRECTOR: (signature required for out-of-state trave	DATE: 4/19/18			



Agercy Approval

TRAVEL VOUCHER / FORM Page \_\_\_\_1 of \_\_\_2 1. Archive: reference number 2. Agency number 3. Agency name 4. Current document number **Texas Lottery Commission** 362 5. Effective date (Agency use) 6. Doc date (First date of travel) 7. Doc agency 8. FY 9. Document amount 119 000102 362 18 🕏 √ \$ 124.11° 08/22/18 10. Pay to: 11. Title Gary N. Grief PAID Executive Director 🗸 PAYMENT #3664756 Austin, TX 12 Designated headquarters Austin, TX / <u>SED OS 2018</u> 13. Texas Identification number 14. AGENCY USE 70025262448PRI DIRECT DEPOSIT / WARRANT 15. SFX 13009 7 225 5025 25009 18 ٦/ 7102 \$ 0.47 INVOICE NUMBER 001 00100 Executive AGENCY USE 15. SFX AY 13009 225 5025 25009 18 7104 フ \$ 88.50 INVOICE NUMBER 002 15. SFX 7105 7 13009 225 5025 25009 18 \$ 35.14 INVOICE NUMBER PMT DUE DATE 003 16. Service date (Last date of travel) 17. Description (Agency use only) 8/23/18 All travel conducted for official Texas Lottery business. 18. DISTRIBUTION **AMOUNT** Expense itemization for in-state travel: Fares, Public transportation Air fare Rental car Personal car mileage-This amount comes from the totals in Y for In-State Mileage Total 0.87 Miles @ (Rate set by Legislature) \$ 0.47 Meals and / or lodging-This amount comes from the totals in J+K (or L, if applicable) fields \$88.50 Hotel Occupancy Tax Parking Description: Incidental expenses (Itemize) Gas for rental car \$35.14 4 \$ 35.14 Expense itemization for out-of-state travel: Fares, Public transportation Air fare Rental car Personal car mileage-This amount comes from the totals in Y for Out-of-State Mileage Total Miles @ (Rate set by Legislature) .545 \$ 0.00 Meals and / or lodging-This amount comes from the totals in V+W (or X, if applicable) fields Parking Description: Incidental expenses (Itemize) TOTAL \$ 124.11 19. I certify that the expense account shown above is true, confect, and unpaid. sign here Supervisor Date sign here 20. Contact Mame Phone (Area code and number) 21. Agency use Title Agency sign here Approval

Title

IN-STA	TE ME	ALS A	ND	LODGIN	G								ACTUAL EVER	uor.
A. "He	Leave adqua		B. Arrive Headquarters				non-overnight not to		E. Lodging not to	F. TOTAL	G. H. I.			
Date	Hour	,	m.	Date	Hour	,	m.	not to exceed \$36	exceed Maximum Rate	exceed Maximum Rate	1	Meals	Lodging	TOTAL
08/22/18	12	30	р									\$ 59.00	J	\$ 59.00
				08/23/18	5	40	р					\$ 29.50	1	\$ 29.50
			-				<u> </u>							
											***************************************			
		TOT	AL M	IEALS NO	ON OVE	RNIG	HT	J.	TOTAL MEALS	8 & LODGING	к.	TOTAL ACT	TUAL EXPENSE	L. \$88.50

OUT-C	F-STAT	E ME	ALS	AND LO	DDGIN	G			-				ACTUAL EVE	
м.	Leave eadqua	eave <sup>N.</sup> Arrive quarters Headquarters					O. Meals non-overnight	not to	Q. Lodging not to	R.	ACTUAL EXPENSE			
Date	Hour		m.	Date	Hour	·	m.	not to exceed \$36	exceed Maximum Rate	exceed Maximum Rate	TOTAL	Meals	T. Lodging	u. TOTAL
-	-													
			_		<del> </del>									
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	-													
	J	TOT	AL N	1EALS N	ON OVI	L ERNIG	HT	V.	TOTAL MEALS	S & LODGING	W.	TOTAL AC	TUAL EXPENSE	x

DATE	Y. INFORMATION REQUIRED BY TEXTRAVEL AND OTHER PERTINENT INFORMATION	TYPE (I or 0)	MILEAGE POINT TO POINT*
08/22/18	Courtesy ride provided to Mr. Grief from Lottery headquarters to Enterprise Rental Car agency. From Austin, TX to Frisco, TX via rental car to attend a Dallas Cowboys scratch ticket press conference. (No lodging claim for overnight stay).		
08/23/18	Attended the Dallas Cowboys scratch ticket press conference. From Frisco, TX to Austin, TX via rental car. Returned rental car to Enterprise Rental Car agency. Family member provided transportation for Mr. Grief from Enterprise Rental Car agency to Lottery headquarters (outside normal work hours).	I	.87
	Employee work hours: M-F, 8a-5p; CBA-Central Billing Account. All of the above travel was official Lottery business related to regulation as mandated by the Texas Lottery Commission. Mileage obtained from Mapquest.		



Gary Grief, Executive Director Michael P. Farrell, Charitable Bingo Operations Director

10: Travel Coordinator			
From: Gary Grief			
Date: August 17, 2018		•	
Re: Travel Request			
TRAVELER: Gary Grief			
DESTINATION: Frisco, TX			
DATES OF TRAVEL: August 22-23, 2018			
MODE OF TRAVEL: Rental Car			
PURPOSE OF TRAVEL & EXPECTED BE (Note: Do not use acronyms or initials, purpose To attend a news conference with Dallas Cov	should clearly denote bene		Cowboys scratch-off game.
ESTIMATED COSTS:			
Mileage: Lodging and hotel taxes:	\$ \$		
Meals:	\$118.00		
Fransportation (rent car): Incidentals:	\$80.90 \$45.00 (rental car gas)		
TOTAL:	\$243.90		
EMPLOYEE:	DATE:	8-20-18	
MANAGER:	DATE:_		
DIRECTOR:	DATE:_		
CONTROLLER:	DATE:_		-
signature required for out-of-state travel onl	( <b>y</b> )		
EXECUTIVE DIRECTOR:			-
signature required for out-of-state travel onl	<b>(y)</b>		

# Transportation Cost Comparison Sheet (effective Jan 1, 2017)

Personally Owned Vehicle (POV) versus Rental Car and/or Airfare

Dates of Travel: August 22-23, 2018
Headquarters: 611 E 6 <sup>th</sup> St / Austin, TX Duty Point(s): One Cowboys Way/Frisco, TX
Transportation Cost via POV:
Number of miles traveled via POV: 436 @ \$.545 per mile = \$ 237.62
Total cost for traveling via POV: \$ 237.62
Transportation Cost via Rental Car:
Rental Car @ \$39.00 per day for 2 days = \$ 78.00; plus TX Reimbursement Tax @ \$1.45 per day = \$ 2.90 . Total estimated cost of Rental Car \$ 80.90
Number of miles traveled in rental car: <u>436</u> divided by 22 miles per gallon = <u>19.82</u> gallons of gas; multiplied by \$2.25 per gallon = \$ <u>44.60</u> Total estimated cost of gas for Rental Car \$ <u>44.60</u>
Total cost for traveling via rental car: \$ <u>125.50</u>
Transportation Cost via Commercial Airlines:
Airfare Base Cost: \$
Parking POV @ Airport @ \$11.00 for days = \$
Total cost for traveling via commercial airlines: \$
Total Cost for using POV: \$237.62
Versus Total Cost of using Rental Car: \$; plus Airfare: \$
Total Cost Savings to State for traveling via rental car in lieu of POV and/or airfare:  112.12
Note: If the total cost difference to use their personal vehicle is less than 10% or \$25.00 than the use of public transportation the decision regarding use of personal vehicle may be left to the discretion of the Division Director.
Exception:
Division Director Approval: