

TRA	VEL VOUC	HER / FORI	VI			F	Page1 of4
1. Arch	nive reference number	2. Agency number 362	3. Agency name	Texas Lo	ttery Commission	on	Current document number
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	Austin, TX	:1		PAYMENT # 26	08605		tive Director
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			from the totals in V+W (or )				\$ 224.00
			rking 10.50 X 4 day: gent fee (\$11.79) -C		<u> </u>		\$ 42.00
19. I c	ertify that the exρe	hse account show	vn above is true, corr			TC	OTAL \$ 356.94
s <del>ign</del> kere	Claimant	Jr. X	Date Life	sign here	Supervisor		Date
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	eng 119118		A JA	Title			Data
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#### STATE OF TEXAS

Page \_\_\_\_2 of \_\_\_4

#### TRAVEL VOUCHER / FORM CONTINUATION

Doc agency
 2. Current document number

362

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15. SFX	APPN	TC	FUND	PCA	AY	COBJ	AMOUNT
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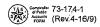
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03/27/18												\$ 64.00			\$ 64.00
03/28/18												\$ 64.00			\$ 64.00
				03/29/18	4	00	p,					\$ 32.00			\$ 32.00
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DATE	Y. INFORMATION REQUIRED BY TEXTRAVEL AND OTHER PERTINENT INFORMATION	TYPE (I or 0)	MILEAGE POINT TO POINT*
03/26/18	From personal residence in Austin, TX to Austin Bergstrom International Airport (ABIA) via personal vehicle (before normal work hours). From ABIA to Miami, FL via commercial airlines to attend the Public Gaming Research Institute (PGRI) Smart Tech Conference and Multistate Lottery (MUSL) Committee meeting. Taxi from airport to hotel.	0	11.5 ′
03/27/18	Attended the MUSL Development Committee meeting and PGRI Conference.		
03/28/18	Attended the PGRI Conference.		
03/29/18	Attended the PGRI Conference. Taxi from hotel to airport. From Miami, FL to Austin, TX via commercial airline. From ABIA to personal residence to via personal vehicle (during normal work hours; claiming mileage from ABIA to headquarters only).	o	6.73

DATE	Y. INFORMATION REQUIRED BY TEXTRAVEL AND OTHER PERTINENT INFORMATION	TYPE (I or 0)	MILEAGE POINT TO POINT*
	Employee work hours: M-F, 8a-5p; CBA-Central Billing Account. All of the above travel was official Lottery business related to regulation as mandated by the Texas Lottery Commission. Mileage obtained by Google Maps (used Google Maps to show mileage for residence to ABIA because Mapquest does not show employee's new residence address) and Mapquest.		



Gary Griel, Execut	ive Director Allonso D. Royal III, Charit	able Bingo Operations Directo
	#490.60 #11.79	9
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To: Travel Coordinator	,	
From: Gary Grief	RECTO QUOTE 2/2/ / RECTO TRM 2/22 /	and the second s
Date: February 21, 2018	SENTA/C 2/22 / BOOKED 2/22 /	
Re: Travel Request	APPRVL CODE_396/	N
TRAVELER: Gary Grief		A TR
DESTINATION: Miami, FL		.* <b>C</b> D2
DATES OF TRAVEL: March 26-29, 2018		
MODE OF TRAVEL: Commercial Airline		
(Note: Do not use acronyms or initials, purpose To attend a Multistate Lottery Association (MResearch Institute Conference.  *ESTIMATED COSTS:	should clearly denote benefit to agency) MUSL) Development Committee meeting and	the Public Gaming
Mileage:	\$20.00	
Lodging and hotel taxes: Meals:	Directly billed to MUSL \$256.00	
Airfare:	\$490.60 (NONrefundable fare)	
Incidentals: Registration Fees:	\$100.00 (travel agent fee, airport parking; ta	axi)
TOTAL:	\$866.60 ~	
*Travel expenses are reimbursable by MUSL		
EMPLOYEE:	DATE: 2-22-18	
MANAGER:	DATE:	
DIRECTOR:	DATE:	
CONTROLLER: Kachet Right	DATE: 2/22/18	
(signature required for out-of-state travel only	7)	
EXECUTIVE DIRECTOR: (signature required for out-of-state travel only	DATE: 2/22/8	
C-8 reduired for out-of-state (Envel only	9	



10. Pay to:

15. SFX

001

15. SFX

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15. SFX

003

1. Archive reference number

13. Texas Identification number

AGENCY USE

AGENCY USE

#### TRAVEL VOUCHER / FORM

Gary N. Grief

70025262448PRI

Austin, TX

13009

APPN

13009

13009

16. Service date (Last date of travel)

Fares, Public transportation

Incidental expenses (Itemize)

Hotel Occupancy Tax

18. DISTRIBUTION

Parking

Parking

sign here

Agercy

Approval

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Agency Approval

19. I certify that the exper

Claimant

INVOICE NUMBER

7/27/18

Expense itemization for in-state travel:

Description:

Expense itemization for out-of-state travel: Fares, Public transportation Taxi 173.00

Description: Airport parking 10.50 X 5 days

Title

Incidental expenses (Itemize) Travel agent fee (\$11.79) -CBA

INVOICE NUMBI

INVOICE NUMBER

2. Agency number

362

225

225

225

3. Agency name

14. AGENCY USE

5025

FUND

5025

FUND

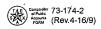
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DUE DATE

PMT DUE DATE

1\_\_\_ of \_\_\_ 4. Current document number **Texas Lottery Commission** 5. Effective date (Agency use) 6. Doc date (First date of travel) 7. Doc agency 8. FY 9. Document amount \$ 501.1 11804 785 07/23/18 18 -362 11. Title PAID 2955052 **Executive Director** 12 Designated headquarters Austin, TX DIALLI DEPUSIT/WARRANT 25009 18 7111 \$ 173.00 00100 Executive PCA 25009 18 7112 -\$ 10.145 AGENCY USE PCA AY COBJ 25009 18 7114 \$ 265.50 17. Description (Agency use only) All travel conducted for official Texas Lottery business. **AMOUNT** Air fare Rental car Personal car mileage-This amount comes from the totals in Y for In-State Mileage Total Miles @ (Rate set by Legislature) .545 \$ 0.00 Meals and / or lodging-This amount comes from the totals in J+K (or L, if applicable) fields Air fare \$ 173.00 Personal car mileage-This amount comes from the totals in Y for Out-of-State Mileage Total Miles @ (Rate set by Legislature) .545 \$ 10.1% Meals and / or lodging-This amount comes from the totals in V+W (or X, if applicable) fields \$ 265.50 \$ 52.50 TOTAL \$ 501.145 se acqount shown above is true, correct, and unpaid Supervisor Date sign here Phone (Area code and number) 21. Agency use Title

Date



AGENCY USE

#### STATE OF TEXAS

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07/23/18	4	15	a									\$ 59.00			\$ 59.00
07/24/18												\$ 59.00			\$ 59.00
07/25/18												\$ 59.00			\$ 59.00
07/26/18												\$ 59.00			\$ 59.00
				07/27/18	3	40	р					\$ 29.50			\$ 29.50
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DATE	Y. INFORMATION REQUIRED BY TEXTRAVEL AND OTHER PERTINENT INFORMATION	TYPE (I or 0)	MILEAGE POINT TO POINT*
07/23/18	From personal residence in Austin, TX to Austin Bergstrom International Airport (ABIA) via personal vehicle (outside normal work hours). From ABIA to Orlando, FL via commercial airlines to attend the North American Association of State & Provincial Lotteries (NASPL) Professional Development Seminar. Overnight lodging direct billed to NASPL. Taxi from airport to hotel.	0	11.9
07/24/18	Attended the NASPL Seminar.		
07/25/18	Attended the NASPL Seminar.		
07/26/18	Attended the NASPL Seminar.		

\* Show point-to-point breakdown, including intra-city mileage claims

IN-STATE MILEAGE TOTAL I

OUT-OF-STATE MILEAGE TOTAL O

10.0

DATE	Y. INFORMATION REQUIRED BY TEXTRAVEL AND OTHER PERTINENT INFORMATION	TYPE (I or 0)	MILEAGE POINT TO POINT*
07/27/18	From Orlando, FL to Austin, TX via commercial airlines. From ABIA to personal residence via personal vehicle (during normal work hours; claiming lesser mileage between ABAI and Lottery headquarters). Taxi from hotel to airport.	0	6.7
	Employee work hours: M-F, 8a-5p; CBA-Central Billing Account. All of the above travel was official Lottery business related to regulation as mandated by the Texas Lottery Commission. Mileage obtained by Google Maps (used Google Maps to show mileage for residence-ABIA-residence because employee's new residence address is not yet available via Mapquest) and Mapquest.		





То:	Travel Coordinator						2910	. :
From:	Gary Grief					OFFIC CON		
Date:	May 21, 2018					70°	21 PH	
Re:	Travel Request					知去	<u>i;</u>	(M 1
DATES MODE	NATION: OF TRAVEL: OF TRAVEL:	Gary Grief Orlando, FL July 23-27, 2018 Commercial Airlines					co	
Province new pro	ial Lotteries (NASPL) oducts, legal and finar	XPECTED BENEFITS: Professional Developm ncial activity. As chair of see agendas and related	ent Seminar the NASPL	to keep abre Accounting a	ast of industi	ry mark	etina	trends.
* <u>ESTIN</u>	IATED COSTS:							
Airfar	essing Fee ng s ge		\$11.79 NASPL \$295.00 \$20.00	O √ (fully refu O √ O (Masterbi O (\$59 x 5 d	illed to NAS days) ✓	,		
TOTA	L:		\$1,273.39	9-				
*NASPI reimbur EMPLO	sable by NASPI	ivel expenses for Comm	ittee Chairs,		S-21-18		will b	e
MANAG	BER:	J		DATE:				
DIRECT	TOR:	0	The state of the s	DATE:				
	OLLER: <u>K</u> M re required for out-of-	state travel only)		DATE: 5	121/18			
EXECU signatu	TIVE DIRECTOR:	state travel only	<u></u>	DATE:	20/18			

### NASPL EXPENSE CLAIM FORM

Name	and	Mailing	Address	for	Payment:

Texas Lottery Commission PO Box 16630 Austin, TX 78761-6630

#### TRAVEL EXPENSES

Departure	Return	Destination/Purpose	Amount
7/23/2018	7/27/2018	Orlando, FL - NASPL Professional Development Seminar	
		Airfare	\$846.60
		Mileage - Personal residence to Austin Begstrom Intl Airport (11.9); Austin Bergstrom Intl Airport to headquarters (6.7) - see attached Google maps calculations 18.6 total miles @ .545/mile= \$10.14	
			\$10.14
Travel Exp	ense Subtot	al:	\$856.74

#### LODGING & MEAL EXPENSES

Date	Lodging Description	Lodging	Breakfast	Lunch	Dinner	Subtotal
7/23/2018	Direct Bill to NASPL		\$7.97	\$12.39	\$23.89	\$44.25
7/24/2018			\$10.62	\$0.00	\$0.00	\$10.62
7/25/2018			\$10.62	\$0.00	\$31.86	\$42.48
7/26/2018			\$10.62	\$0.00	\$31.86	\$42.48
7/27/2018			\$7.97	\$12.39	\$23.89	\$44.25
						\$184.08
Lodging and	Meal Expense Subtotal:	\$0.00	\$47.80	\$24.78	\$111.50	\$184.08

#### MISCELLANEOUS EXPENSES

Date	Explanation	Amount
7/23/2018	Travel agent fee for airfare booking	\$11.79
7/23/2018	Taxi from airport/hotel/airport 7/23/18 and 7/27/18	\$173.00
7/27/2018	Airport parking	\$52.50
Miscellaneo	bus Expense Subtotal: \$US	\$237.29
Total Expen	ises	\$1,278.11
Less Any C	ash Advance	\$0.00
	Total Payment:	\$1,278.11

Less Any Cash Advance	\$0.00
Total Payment:	\$1,278.11
The undersigned certifies that the above expenses are qualified NASPL business expens	ses.
Les Sail	8/2/18
Signáture // Dar	te
Approved  Particle Approved  Par	te



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DATE	Y. INFORMATION REQUIRED BY TEXTRAVEL AND OTHER PERTINENT INFORMATION	TYPE (I or 0)	MILEAGE POINT TO POINT*
04/30/18	Bob Biard conducted a site visit for the Scratch Ticket Manufacturing & Services. Mr. Biard traveled with Ami Smith, Amy Snell, Robert Tirloni, Angela Zgarba to represent the agency.		
04/30/18	Mr. Biard departed from his personal residence to the Austin Bergstrom International Airport (ABIA) via personally owned vehicle (POV). Claiming shorter distance from Texas Lottery Commission (TLC) to ABIA. Mr. Biard did park his POV at ABIA. Texas Lottery Commission (TLC) will be directly billed for the airfare as well as lodging (CBA).	0	8.58
04/30/18	(continued) Mr. Biard took a commerical flight to Tampa, Florida. Mr. Biard was a passenger in the vehicle rented by Robert Tirloni. Mr. Biard stayed at the Hilton Garden Inn, Lakeland, Florida.		
05/01/18	Mr. Biard checked out of Hilton Garden Inn, Lakeland, Florida. Passenger in rental vehicle, drove to the site visit for the Scratch Ticket Manufacturing & Services with International Game Technology (IGT).		

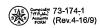
DATE	Y. INFORMATION REQUIRED BY TEXTRAVEL AND OTHER PERTINENT INFORMATION	TYPE (I or 0)	MILEAGE POINT TO POINT
,	(continued) Mr. Biard departed Tampa, Flordia on a commerical flight to Atlanta, Georgia. Mr. Biard arrived in Atlanta, Georgia. Mr. Biard was a passenger in the vehicle rented by Robert Tirloni. Mr. Biard stayed at the Holiday Inn Express & Suites Alpharetta-Windward Parkway, Alpharetta, Georgia.		
05/02/18	Mr. Biard checked out of Holiday Inn Express & Suites Alpharetta-Windward Parkway hotel and drove to site visit for the Scratch Ticket Manufacturing & Services with Scientific Games. Mr. Biard departed Atlanta airport and took a commercial flight back to Austin, Texas. Mr. Biard picked up his POV from the airport parking facility and drove to his personal residence after regular working hours		
	(continued) and is claiming distance to residence.		
		0	9.26
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			PRINCE SALES
	All travel was for official Lottery business.  Regular business hours: 8:00am-5:00pm  Mileage obtained by MapQuest  CBA - Central Billing Account		
1	POV - Personally Owned Vehicle TLC - Texas Lottery Commission ABIA - Austin-Bergstrom International Airport		
2			



Gary Grief, Executive Director

Alfonso D. Royal III, Charitable Bingo Operations Director

То:	Travel Coordinator			
From:	Casey Austin Executive Assistant			
Date:	April 2, 2018			
Re:	Travel Request			
DATES	ELER: NATION: S OF TRAVEL: OF TRAVEL:	Bob Biard Lakeland, FL and Alpha 4/30/18 – 5/2/18 Commercial Airlines/Re		
Scratc Pollard propos the low	h Ticket Manufacturing I, IGT, and Scientific G al process to date. Th vest cost to the state.	g & Services Request for Sames as they are currer is Travel Request Memo Airfare is fully refundable	Proposal. It is nt print vendor is to pre-book If bids are no	be conducting site visits for the santicipated that vendors will include its and have participated in the k travel in order to obtain prices at ot received from all three vendors, er in the vehicle rented by R. Tirloni.
ESTIM	ATED COSTS:			
Lodg Rent Meal Milea	essing Fee ing al Car s age		\$1156.00 \$23.58 \$241.00 \$0.00 \$189.00 \$15.00	refundable (\$93 + \$148 + tax) (\$51 + \$69 + \$69) estimated
incid	entals		\$85.00	(\$35 airport parking; \$50 bag fees)
TOT,	R. O. S.	hard	\$1709.58 	DATE: <u>4. 3. 2018</u>
MANA	GER:			DATE:
DIREC	TOR: BOBBI	ard		DATE: 4.3.2018
	ROLLER: <u>kato</u> ure required for out-of			DATE: 4918
	JTIVE DIRECTOR: ure required for out-of	-state travel only)		DATE: B 9/9//8



#### TRAVEL VOUCHER / FORM

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DATE	Y. INFORMATION REQUIRED BY TEXTRAVEL AND OTHER PERTINENT INFORMATION	TYPE (I or 0)	MILEAGE POINT TO POINT*
07/24/18	Bob Biard attended the North American State and Provincial Lottery (NASPL) Professional Development Seminar in Orlando, FL to keep abreast of industry marketing trends, new products, legal and financial activity. Mr. Biard traveled with the Executive Director Gary Grief to represent the agency and is seeking reimbursement of meals and lodging expenses for this trip.		
07/24/18	Mr. Biard departed from his personal residence to the Austin Bergstrom International Airport (ABIA) via personally owned vehicle (POV). Mr. Biard did park at ABIA. Texas Lottery Commission (TLC) will be directly billed for the airfare as well as lodging (CBA). For the duration of the trip, Mr. Biard stayed at the Dolphin Hotel in Lake Buena Vista, FL.	٥ پير	8.5% 1 <del>0.94</del>
07/24/18	(continued) Mr. Biard used a shuttle service. The shuttle was shared with other TLC employees traveling together (the fee was charged to the TLC credit card). Mr. Biard attended the NASPL Conference and overnighted at the Dolphin Hotel.		
07/25/18	Mr. Biard attended the NASPL Conference. He overnighted at the Dolphin Hotel.		

\* Show point-to-point breakdown, including intra-city mileage claims

IN-STATE MILEAGE TOTAL

OUT-OF-STATE MILEAGE TOTAL O 17. 44

DATE	Y. INFORMATION REQUIRED BY TEXTRAVEL AND OTHER PERTINENT INFORMATION	TYPE (I or O)	MILEAGE POINT TO POINT
07/26/18	Mr. Biard attended the NASPL Conference. He overnighted at the Dolphin Hotel.		
07/27/18	Mr. Biard checked out of the Dolphin Hotel in Lake Buena Vista, FL and was taken by shuttle service to travel from the hotel to the airport (shuttle was shared with other TLC employees traveling together and charged to the TLC's credit card). Mr. Biard took a commercial flight back to Austin.		
07/27/18	(continued) Mr. Biard drove in POV from ABIA to his personal residence during regular working hours and is claiming shorter distance to TLC.	o	9.26
	All travel was for official Lottery business. Regular business hours: 8:00am-5:00pm Mileage obtained by MapQuest CBA - Central Billing Account		
	POV - Personally Owned Vehicle TLC - Texas Lottery Commission ABIA - Austin-Bergstrom International Airport		
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**Travel Coordinator** 

To:

# Interoffice Memo

From:	Casey Austin			
	Executive Assistant			
Date:	May 15, 2018			
Re:	Travel Request			
DATES	ELER: NATION: S OF TRAVEL: OF TRAVEL:	Bob Biard Orlando, FL 7/23/18 – 7/27/18 Commercial Airlines		
Associ Florida	ation of State and Pro . Mr. Biard will be trav	vincial Lotteries (NASP	L) Professional  Director to rep	be attending the North American Development Seminar in Orlando, present the agency and is seeking § 660.206 (b)).
ESTIM	ATED COSTS:			
Airfar Proce Lodg Meals Milea	essing Fee ing s		\$650.00 \$598.00 \$11.79 \$975.52 \$295.00 \$20.00 \$113.30	refundable  (\$199 x 4 nights + tax)  (\$59 x 5 days)  estimated  (\$55 airport parking; \$33.30 shuttle,  \$50 bag fees)
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DATE	Y. INFORMATION REQUIRED BY TEXTRAVEL AND OTHER PERTINENT INFORMATION	TYPE (I or 0)	MILEAGE POINT TO POINT*
07/24/18	Mario Valdez traveled in his personally owned vehicle to the Austin Bergstrom International Airport (ABIA) and parked his car at Austin Fast Park. He traveled by commercial airline to Orlando, Florida to participate in the North American Association of State and Provincial Lotteries (NASPL) Professional Development Seminar. The flight was paid for by the Central Billing Account (CBA). He took a shuttle	0	25.19✔
07/24/18	(continued) to his hotel, the Sheraton Walt Disney World Dolphin. The shuttle and the hotel were both paid for by the CBA. He overnighted at the hotel.		
07/25/18	Mr. Valdez attended the NAPSL Professional Development Seminar. He overnighted at the Walt Disney World Dolphin Hotel.		
07/26/18	Mr. Valdez attended the last day of the NAPSL Professional Development Seminar. He overnighted at the Walt Disney World Dolphin Hotel.		

DATE	Y. INFORMATION REQUIRED BY TEXTRAVEL AND OTHER PERTINENT INFORMATION	TYPE (I or 0)	MILEAGE POINT TO POINT*
07/27/18	Mr. Valdez checked out of his hotel and took a shuttle (paid for by the CBA) to the airport. He traveled back to Austin, Texas by commercial airline. He picked up his car and traveled to his residence (he is claiming miles to Headquarters since the return to Austin was within working hours). (The hotel bill shows a credit for the night Mr. Valdez missed (7/23/18) because of a travel delay.)	0	9.78
And the second s	Mr. Valdez traveled with the Executive Director to represent the agency and is seeking reimbursement of actual expenses.  All travel was for official Texas Lottery business.  Regular work hours: 8:00-5:00 pm, Mon-Fri.		
The statement was			
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From: Casey Austin Executive Assistant  Date: May 15, 2018  Re: Travel Request  TRAVELER: Mario Valdez DESTINATION: Orlando, FL 7/23/18 — 7/27/18  MODE OF TRAVEL: Commercial Airlines  PURPOSE OF TRAVEL: & EXPECTED BENEFITS: Mario Valdez will be attending the North American Association of State and Provincial Lotteries (NASPL) Professional Development Seminar in Orlando, Florida. Mr. Valdez will be traveling with the Executive Director to represent the agency and is seeking reimbursement of actual lodging expenses. (Tex. Gov't Code Ann. § 660.206 (b)).  ESTIMATED COSTS:  Registration \$650.00 Airfare \$598.00 refundable Processing Fee \$11.79 Lodging \$975.52 (\$199 x 4 nights + tax) Meals \$295.00 (\$59 x 5 days) Mileage \$20.00 estimated Incidentals \$113.30 (\$55 airport parking; \$33.30 shuttle  **SO bag fees**  TOTAL:  EMPLOYEE: DATE: DATE:  DATE: DIRECTOR:  Signature required for out-of-state (Favel Only))  EXECUTIVE DIRECTOR:  Signature required for out-of-state (Favel Only))  EXECUTIVE DIRECTOR:  Signature required for out-of-state (Favel Only))	То:	Travel Coordinator	·		
TRAVELER: Mario Valdez DESTINATION: Orlando, FL 7/23/18 – 7/27/18 MODE OF TRAVEL: Commercial Airlines  PURPOSE OF TRAVEL & EXPECTED BENEFITS: Mario Valdez will be attending the North American Association of State and Provincial Lotteries (NASPL) Professional Development Seminar in Orlando, Florida. Mr. Valdez will be traveling with the Executive Director to represent the agency and is seeking reimbursement of actual lodging expenses. (Tex. Gov't Code Ann. § 660.206 (b)).  ESTIMATED COSTS:  Registration \$650.00 refundable Processing Fee \$11.79 Lodging \$975.52 (\$199 x 4 nights + tax) Meals \$295.00 (\$59 x 5 days) Mileage \$20.00 estimated Incidentals \$113.30 (\$55 airport parking; \$33.30 shuttle  TOTAL:  EMPLOYEE: DATE: DATE:  CONTROLLER: CALLA CALLA DATE:  CONTROLLER: Signature required for out-of-state fravel (oty)) EXECUTIVE DIRECTOR: DATE:  DATE: SIDIL®  DATE: SIDIL®  DATE: SIDIL®  DATE: SIDIL®  DATE: SIDIL®  DATE: SIDIL®	From:	•			
TRAVELER: Mario Valdez DESTINATION: Orlando, FL DATES OF TRAVEL: 7/23/18 – 7/27/18 MODE OF TRAVEL: 7/23/18 – 7/27/18 MODE OF TRAVEL: Commercial Airlines  PURPOSE OF TRAVEL & EXPECTED BENEFITS: Mario Valdez will be attending the North American Association of State and Provincial Lotteries (NASPL) Professional Development Seminar in Orlando, Florida. Mr. Valdez will be traveling with the Executive Director to represent the agency and is seeking reimbursement of actual lodging expenses. (Tex. Gov't Code Ann. § 660.206 (b)).  ESTIMATED COSTS:  Registration \$650.00 Airfare \$598.00 refundable Processing Fee \$11.79 Lodging \$975.52 (\$199 x 4 nights + tax) Meals \$295.00 (\$59 x 5 days) Mileage \$20.00 estimated Incidentals \$113.30 (\$55 airport parking; \$33.30 shuttle \$50 bag fees)  TOTAL:  EMPLOYEE: DATE: DATE: DATE:  CONTROLLER: GOVTROLLER: Signature required for out-of-state fravel (ofly)  EXECUTIVE DIRECTOR: DATE:  DATE: DAT	Date:	May 15, 2018			
DESTINATION: Orlando, FL 7/23/18 – 7/27/18 MODE OF TRAVEL: 7/23/18 – 7/27/18 MODE OF TRAVEL: Commercial Airlines  PURPOSE OF TRAVEL & EXPECTED BENEFITS: Mario Valdez will be attending the North American Association of State and Provincial Lotteries (NASPL) Professional Development Seminar in Orlando, Florida. Mr. Valdez will be traveling with the Executive Director to represent the agency and is seeking reimbursement of actual lodging expenses. (Tex. Gov't Code Ann. § 660.206 (b)).  ESTIMATED COSTS:  Registration \$650.00 Airfare \$598.00 refundable Processing Fee \$11.79 Hoeals \$295.00 (\$59 x 5 days) Mileage \$20.00 estimated Incidentals \$113.30 (\$55 airport parking; \$33.30 shuttle)  TOTAL:  EMPLOYEE: DATE: DATE:  DATE:	Re:	Travel Request			
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Airfare Processing Fee Lodging Meals Mileage Incidentals  TOTAL:  EMPLOYEE:  DIRECTOR:  CONTROLLER: Signature required for out-of-state travel of ty)  EXECUTIVE DIRECTOR:  Processing Fee \$11.79 \$11.	ESTIM	ATED COSTS:			
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signature required for out-of-state travel of y)  EXECUTIVE DIRECTOR:  DATE:	DIREC	TOR:		·····	DATE:
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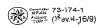
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# Interoffice Memo

То:	Travel Coordinator			
From:	Casey Austin Executive Assistant			
Date:	May 15, 2018			
Re:	Travel Request			
DATES MODE	NATION: S OF TRAVEL: OF TRAVEL:	Kathy Pyka Orlando, FL 7/23/18 – 7/27/18 Commercial Airlines	Kathy Pyka w	rill be attending the North American
Associa Florida reimbu	ation of State and Pro . Ms. Pyka will be trav	vincial Lotteries (NASPL)	Professiona Director to re	I Development Seminar in Orlando, present the agency and is seeking
Airfar	essing Fee ing s ge		\$650.00 \$598.00 \$11.79 \$975.52 \$295.00 \$20.00 \$113.30	(\$199 x 4 nights + tax) (\$59 x 5 days) estimated
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	ROLLER: <u>la</u>		i-	DATE: 5/17/18
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TRAVE	EL VOUC	HER	/ FORIV	i				Page _	l of	3	
1. Archive re	ference number	2. Agen	icy number	3. Agency name	Toyon Lot	toru Commission			4. Current documer	nt number	
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	Austin, Texa		1-6630		AAD 1 A OA	ian	12 Designated headquarters	Austin			
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Incide	ental expense	s (Itemi	ize)							54575565	
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9. I certi	fy that the exp	ense a	ccount shov	vn above is true, cor	rect, and unpaid.						
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DATE	Y. INFORMATION REQUIRED BY TEXTRAVEL AND OTHER PERTINENT INFORMATION	TYPE (I or 0)	MILEAGE POINT TO POINT*
04/30/18	Ryan Mindell traveled via personal car (claiming mileage) to Austin Bergstrom International Airport (ABIA) from headquarters for flight to Tampa Florida to Conduct site visit to International Game Technology (IGT) for Scratch Ticket Manufacturing & Services Request for Proposal. Rode via rental car obtained by Robert Tirloni. Overnighted at the Hilton.	0	8.58
05/01/18	Mr. Mindell attended Scratch Ticket Manufacturing Services RFP (Request for Proposal) site visit at IGT. He then traveled to airport for flight to Atlanta Georgia at 6:25pm. Rode via rental car obtained by Robert Tirloni. He overnighted at Holiday Inn, in Afpharetta. Georgia	0	
05/02/18	Mr. Mindell attended Scratch Ticket Manufacturing Services RFP (Request for Proposal) Site Visit at Scientific Games. He headed to airport at 2:30pm and arriving in Austin at 8:35pm. Mr. Mindell is claiming mileage from ABIA to his residence.  CBA= Central Billing Account (Airfare & Lodging were CBA)	0	13.50
	All travel was for official Texas Lottery business. Regular work hours are 8:30-5:00 pm, Mon-Fri. Mileage obtained by mapquest		

22.08



Travel Coordinator

To:

### INTEROFFICE MEMO

Gary Grief, Executive Director

Alfonso D. Royal III, Charitable Bingo Operations Director

_				
From:	Casey Austin			
	Executive Assistant			
Date:	April 2, 2018			
Re:	Travel Request			
TRAVE	I FR:	Ryan Mindell		
	NATION:	Lakeland, FL and Alph	aretta, GA	
	OF TRAVEL:	4/30/18 - 5/2/18		>
MODE	OF TRAVEL:	Commercial Airlines/Re	ental Car	
Scratch Pollard propos	n Ticket Manufacturing , IGT, and Scientific G al process to date. Th	g & Services Request for Sames as they are current is Travel Request Memo	r Proposal. It i nt print vendor o is to pre-boo	will be conducting site visits for the santicipated that vendors will include s and have participated in the k travel in order to obtain prices at
travel v	est cost to the state. A vill be cancelled as ap	amare is fully refundable propriate. Mr. Mindell wi	e. เร bids are no ill be a passen	ot received from all three vendors, ager in the vehicle rented by R.
Tirloni.				•
<u>ESTIM</u>	ATED COSTS:			
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	essing Fee		\$23.58	(000 010 010 010 010 010 010 010 010 010
Lodgi Renta	_		\$241.00 \$0.00	(\$93 + \$148 + tax)
Meals			\$0.00 \$189.00	(\$51 + \$69 + \$69)
Milea			\$15.00	estimated
Incide	entals		\$85.00	(\$35 airport parking; \$50 bag fees)
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Comptroller of Public 73-174
Accounts Rev. (9-01/7)

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10. Pay t		<u> </u>		1		PAL	983696	11. Tit	.10		Dimenter /
	S. Mindell 3ox 16630				PAYMEN	IT # L	703010		tery Opera		Director ✓
ı	in Texas 78761		1		AUG	3 13	2018	Aus	stin /		
13. Texa	s identification number		14.13						led with the Texas	Ethics Con	nmission has been filed.
	/ 70038719186P	R1 √	:	sign here ▶	DIRECT DE	POSIT	/WARRANT				
15. SFX	APPN	тс		FUND	PCA		AY	7	COBJ		AMOUNT
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16. Service	ce date (Last date of travel,				Description (Agency u				•		
18 DIST	V 07	-27-18		All	travel cond	ucted	for official	lexa	as Lottery	busine	AMOUNT
10. 01011	Expense itemization	on for in-state tr	avel:								7.1110-0111
	Fares, Public transp		Гахі		Air Fare		Rental Car				0.00
	Personal car mileag	je 0.00		Miles @ (Ra	te set by Legislatu	re)	0.545				0.00
	Meals and / or lodgi	ng									0.00
	Parking										0.00
<b></b>	Incidental expenses	(Itemize)									0.00
	Expense itemization	on for out-of-sta	te trave	):					I		0.00
	Fares, Public transp		Гахі		Air Fare CE	ЗА	Rental Car				0.00
	Personal car mileag	e 21.74	1	Miles @ (Ra	te set by Legislatu	re)	0.545				11.85- 🗸
	Meals and / or lodgi		,	41 -		A 4 5 =					191.75 - 🗸
		port Parking	days	1 hour 2	/ minutes @	\$10.5	U)				35.50 🐩
	Incidental expenses	(петпіге)	ŝ								0.00
									l		
10:			-1	. 1					TOTAL	·	\$239.10 🗸
19. l ce	rtify that the expense	e account shown	above i	s true, corre			Supervisor				Date
sign				0	-6-18	sign					
here 20. Conta			$\overline{}$		011	here	ea code and numbe	er)	21. Agend	y use	
me		8/8/19 6			SH	8/9/	18			Date	
Age 22. Appro		achus	RM	~~		1 IUE				Date	8/9/18
Age		THE CONTRACTOR	WA'	<u> </u>		Title				Date	Ter State
22. Appro	, 97	147.	للالم /	I		<u></u>				8/9	// 0
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a. !	Leave Headquarte	ers		b.	Arrive Headquarte	rs		c. Meals non-overnight not to	d. Meals not to exceed	e. Lodging not to exceed	f. TOTAL	g. Meals	h. Lodging		i. TOTAL
Date	Hour	Min.	m	Date	Hour	Min.	m.	exceed \$36	Maximum Rate	1					
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OUT-OF-STA	TE ME	ALS AN	D L	DDGING					,	T		,	ACTUAL I	EXP	ENSE
m.	Leave	rc		n.	Arrive Headquarte	re		o. Meals non-overnight	p. Meals not to	q. Lodging not to	r. TOTAL		11		
	leadquarte	TS.			neauquaite	15		not to	exceed	exceed	TOTAL	s. Meals	Lodging		u. TOTAL
Date	Hour	Min.	m.	Date	Hour	Min.	m.	exceed \$36	Maximum Rate	Maximum Rate	50.00				
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		<u> </u>		10	TAL MEALS						w. p-177.00	TOTAL ACTUAL EX	(PENSE		× 191.75
DATE								OTHER PER		TEXTRAVEL					Mileage Point to Point
DATE				<u></u>	-	······································	-			JANIS VITOV					TOTAL TO TOTAL
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07-24-1	8										strom Interna				15.01 🗸
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07.05.4	0			•	. ,,										6.73 V
07-25-1 07-26-1				he NASPL S										ĺ	
07-20-1	0	Attended the NASPL Seminar. Overnighted at the Walt Disney World Dolphin Hotel											İ		
07-27-1	8														
٠,		Mr Min	dell	traveled from	n Orlan	do, Flo	rida	via airline b	ack to Aus	tin, Texas. F	Returned to Au	stin during		!	
				rking hours.								ŭ			
		T		-#: <b>#</b> :-			مالم	-4-14:		f b   / - 4	. D. J				
		ıransp	orta	ation from air	port to h	iotel ar	ia h	otel to airpo	ιτ was paid	for by Kathy	/ Рука				
		Travele	ed v	vith Executive	e Direct	or and	is s	eeking reim	bursement	of actual lod	aina expense				
	Traveled with Executive Director and is seeking reimbur All travel was for official Texas Lottery business.									J J =: 4= 0.1.30					
		Regua	lr w	ork hours are	8:30-5	:30									
		milean	ام م	ntained by m	andueci										
		mileage obtained by mapquest										Tatal		21.74	



То:	Travel Coordinator				
From:	Casey Austin Executive Assistant				
Date:	May 15, 2018				
Re:	Travel Request				
DATES MODE PURP Associ Florida	NATION: S OF TRAVEL: OF TRAVEL: OSE OF TRAVEL & E ation of State and Pro	vincial Lotteries (NASP	PL) Professiona ive Director to i	il Develo represei	attending the North American opment Seminar in Orlando, nt the agency and is seeking
	ATED COSTS:	inig expenses. (10x. C	ov ( oodo / 1111).	3 000.2	.oo ( <i>b))</i> .
Regis Airfar	stration e essing Fee ing s ge		\$650.00 \$598.00 \$11.79 \$975.52 \$295.00 \$20.00 \$113.30	(\$199 (\$59 ) estim (\$55 )	x 4 nights + tax) x 5 days)
TOTA	AL: DYEE: Mploye	Wit Available 4	\$2,663.61 Po Spalw	_ \$00 b DATE: .	5-15-18
MANAC	GER:			DATE: ,	
DIREC'	TOR:			DATE:	
	ROLLER: Cac		<del>*************************************</del>	DATE: _	stn18
	ITIVE DIRECTOR: ure required for out-of-	state travel only)	***************************************	DATE: <sub>-</sub>	5/17/18